



Yearly Status Report - 2015-2016

Part A

Data of the Institution

1. Name of the Institution	Arts And Science Mahila Mahavidyalaya
Name of the head of the Institution	Dr. Sudhakar Tarachand Sali
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07268226623
Mobile no.	9822732516
Registered Email	mahilamaha7@rediffmail.com
Alternate Email	pratappatil1822@rediffmail.com
Address	Arts and Science Mahila Mahavidyalaya, Janefal Road, Mehkar. Dist-Buldana State : Maharashtra
City/Town	Mehkar
State/UT	Maharashtra
Pincode	443301

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Rural																
Financial Status			state																
Name of the IQAC co-ordinator/Director			Dr. Bhanudas Vamanrao Somatkar																
Phone no/Alternate Phone no.			07268226623																
Mobile no.			7743801369																
Registered Email			ameybsomatkar@gmail.com																
Alternate Email			yuvrajmohite@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			http://ssjasm.in/uploaded_images/menu_documents/19_03_20_10_44_39_AQAR_2014-15.pdf																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			http://ssjasm.in/uploaded_images/menu_documents/06_03_20_10_21_34_15-16.pdf																
5. Accreditation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>1</td> <td>C+</td> <td>63.0</td> <td>2004</td> <td>16-Feb-2004</td> <td>15-Feb-2009</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	C+	63.0	2004	16-Feb-2004	15-Feb-2009
Cycle	Grade	CGPA	Year of Accreditation	Validity															
				Period From	Period To														
1	C+	63.0	2004	16-Feb-2004	15-Feb-2009														
6. Date of Establishment of IQAC			01-Jan-1970																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries								
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Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries																	

IQAC		
Monthly Academic Calender	03-Jul-2015 1	9
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Arts and Science Mahila Mahavidyalaya	Merged Scheme	UGC	2016 730	953868
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Academic Audit has been done by IQAC 2. Celebration of Birth and Death Anniversaries of great nation leaders 3. Motivational programme for promoting research among the faculties 4. Remedial Coaching for slow learners 5. Organised Motivational Speech for students facing competitive exam

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body

Meeting Date

Local Management Committee

15-Aug-2015

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

No

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

While framing the curriculum, due emphasis is given to the other components like interdisciplinary approach, provision for experimental learning, multi-skill development, development of creativity and originality, necessary changes are ascertained and incorporated in the curriculum for the qualitative enhancement of the courses, based on the mechanisms like. • Availability and creation of infrastructure facilities in the college. • The expectations of the stakeholders, the demands for employment and the requirements for life. The designed curriculum of university is discussed in the departments and in the meetings by the faculty members. A thorough annual plan for completing curriculum is designed and strictly followed. • Faculty from Department of Economics Dr.S.T. Kute is working on various university bodies such as Chairman Board of studies in economics SGB Amravati University, Faculty of Humanities, Academic council and Senate etc as a member. Some of the faculty members are authorised Ph.D Guide at affiliating university i.e. SGB Amravati University. • Feedback from the parents, alumni, students plays vital role for maintaining the best academic practices and to circumvent with the needs of the students. We undertake following measures for effective delivery of the university curriculum: • At the beginning of every academic session, a comprehensive teaching plan is prepared by every department/ teacher of the college which includes the delivery of lectures, tutorials and practical. • Time-table committee which prepares the time-table for the college makes sure that the lectures and practical are conducted according to the time table. • At the start of every academic session, newly admitted students are addressed about: facilities and welfare schemes available, maintenance of discipline and extra-curricular activities. Also teachers talk on orientation about curriculum. • For better analysis unit Tests are conducted periodically and reports along with the results are submitted to Examination Committee. • Meetings of Heads of the Departments are held with the Principal to review and discuss the

curriculum delivery and Intra-departmental meetings for the review of the teaching, planning of unit tests, seminars etc. are also conducted. The students are given assignments, seminars and project under the supervision of the faculty. • Guest-lectures are arranged so that the students should get exposure to the current trends and the latest subject knowledge. • Departments organize study tours, excursions and industrial visits for student knowledge improvement. • NSS help the students to learn time management, build self esteem and practice goal setting. Infrastructure and Learning Resources: The policy for infrastructure development focuses on- • Create an enabling environment for teaching-learning process equipped with all facilities. • Regular assessment of infrastructure needs to keep pace with changing needs due to increase in number of students. • Regular up-gradation and maintenance of college facilities. • College library is equipped with latest facilities.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Bakery products and practices		17/08/2015	30	Small scale industries	Preparing Bakery related products

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Arts	15/06/2015
BSc	Science	15/06/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	15	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Therapeutic Diet for healthy life	20/11/2015	13
Fancy Cookery	04/01/2016	15
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships

No Data Entered/Not Applicable !!!

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Regarding the arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes the • A Feedback Form has been developed for obtaining feedback from the students. The form would be made available in the form of a hard copy. In this academic session we collect feedback from final year students who are passing out from college by completing their three year journey of education among us as well as students studying currently. By analysing their feedback we come to know that the students are more satisfied with the institutional activities, majority of them are very thankful with the education system and teaching and learning qualities. Among these we also noticed something that we have to improve. The students feedback suggest us to improve our extracurricular activities schedule, some following initiatives are being undertaken for formalizing the feedback mechanism in the college laboratory aspects, things related to improvement. The college aims at the overall development of the student to become entrepreneurs and professionals in the respective disciplines. This feedback form has been designed to seek feedback from parents to strengthen the quality teaching-learning environment in the college, to assess and to improve academic, non-academic, infrastructure facilities. The feedback form is intended to collect information from alumni relating to their satisfaction towards the curriculum, teaching, learning, evaluation and infrastructure from their experience from college. The information provided by them will be kept confidential and will be used as important feedback for quality improvement of the programme of studies and the institution. Teachers also provide their experience and some suggestions regarding to the curriculum and the infrastructure. Teachers also work as a medium or bridge between the curriculum and the student to make the overall working successful. Employers provide us the feedback about their improvements are solved by the college development and improvement committee and the feedback improves and also their grateful words motivates us to be always better and better. In such way we improve and also make everything better where necessary and all in this the feedback helps us for the task. Overall analyses of all feedback are done and also the action taken report is made for the required improvement and forwarded to authority.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Science	360	390	300

BA	Arts	360	190	160
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	460	0	8	0	35

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
35	3	5	1	0	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

One monitor teacher is appointed for students discipline in the classroom and premises of the classroom. During lecture time he observes all the classes are running in time or not. Class advisors are nominated for all the classes. Students contact him and put forward their academic problems and personal financial problems as well. If needed, needy students are provided some financial help like exam fees, bus passes, fees, Slow learners and fast learners are guided by the concerned teachers. Students are also informed. Some students are guided regarding job in our institute and at other places nearby Mehkar. Faculties guide the students for various competitive examinations.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
460	8	1:57

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	0	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2015	Dr. Savita M Pawar	Assistant Professor	Cleanliness Drive Award NSS Excellent Programme Officer University Level

2015	Dr Santosh T Kute	Assistant Professor	Chairman, Board of Studies in Economics SGBAU Amravati
2015	Dr Santosh T Kute	Assistant Professor	Member, Academic Council SGBAU Amravati
2015	Dr Santosh T Kute	Assistant Professor	Member, Faculty of Social Science SGBAU Amravati
2015	Dr Santosh T Kute	Assistant Professor	Chairman, Subject Examination Committee, Economics SGBAU Amravati
2015	Dr Santosh T Kute	Assistant Professor	Member, Research Recognition Committee SGBAU Amravati
2015	Dr Santosh T Kute	Assistant Professor	Ph.D. Supervisor, Economics SGBAU Amravati
2015	Dr Santosh T Kute	Assistant Professor	Member, Arthshastra Paribhasha Kosh Upsamiti, Maharashtra Shasan
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	SSJM 02	Sem V	31/10/2015	17/02/2016
BSc	SSJM 02	Sem III	31/10/2015	09/03/2016
BSc	SSJM 02	Sem I	31/10/2015	01/03/2016
BA	SSJM 01	Summer 2016	30/04/2016	24/05/2016
BA	SSJM 01	Summer 2016	30/04/2016	09/06/2016
BA	SSJM 01	Summer 2016	30/04/2016	27/05/2016
BSc	SSJM 02	Sem II	30/04/2016	29/07/2016
BSc	SSJM 02	Sem IV	30/04/2016	25/07/2016
BSc	SSJM 02	Sem VI	30/04/2016	03/07/2016
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation is done through Seminars, Group Discussions , Poster presentations and Unit tests. ??As per the performance of the above

activity, marks are allotted to them. ??Results are displayed on the notice board. ??Attendance record is maintained by each and every faculty. ??Through co-curricular and extra-curricular activity, the overall personality development of students is checked. University has provision for each subject to have internal assessment marks and also recommended activities like listening, speaking , writing skill, interview skill, presentation skill, and viva- voce etc. ? Departmental and academic activities are carried as per academic calendar and departmental calendar.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is kind of road map for the student to follow and reach to their predefined destination. The affiliated colleges follow the academic calendar prepared by the parent university . Keeping in mind the local academic atmosphere college may improve further for their best performance. The academic calendar includes teaching days, exam dates and long vacations. The college formed its own academic calendar based on university academic calendar. It is printed in college prospectus and displayed on college website. Faculties come to know about their teaching hours as per the academic calendar. Students come to know about their unit tests and university exam dates. Every department prepared its own academic calendar. The teaching process became a team work. As per academic calendar co-curricular and extra curricular activities are carried out. Academic calendar is a action plan which helps to manage variety of activities in the college campus. It point outs exact dates and duration of test exam, college exam, university semester exam, submission of seminar, projects, assignment and practical records. In this academic calendar provides a blueprint in the academic process.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://ssjasm.in/uploaded_images/menu_documents/17_03_20_12_11_26_Program%20Outcome%202015-2016.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
SSJM 01	BA	Arts	52	15	28.85
SSJM 02	BSc	Science	55	30	54.55
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://ssjasm.in/uploaded_images/menu_documents/06_03_20_12_55_30_SSS_Somathar%202015-16.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received
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		agency	sanctioned	during the year
No Data Entered/Not Applicable !!!				
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Economics	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Marathi	2	4.1
National	Marathi	1	0
National	Political Science	1	0
National	Economics	0	0
International	Economics	2	0
International	English	2	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	1
Sociology	2
Physical Education	1

Library Science	3
English	0
Marathi	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	0
Presented papers	5	6	3	0
Resource persons	0	1	0	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	N.S.S Seth Nandlal Dhoot Blood Bank Aurangabad	2	50
Road Saftey Abhiyan	NSS Police Department	2	20
Banking Service	Economics Department	1	10
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
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			Benefited
No Data Entered/Not Applicable !!!			
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
N.S.S. Avhan -2016	S.G.B. Amravati University	Disaster Management workshop	1	1
Blood donation	Dattaji Bhale Blood bank Aurangabad	Blood donation camp	1	1
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5089	1026131	222	117955	5311	1144086
Reference Books	558	362025	61	45708	619	407733
e-Books	350000	5000	0	0	350000	5000
Journals	10	56850	9	6150	19	63000
e-Journals	5100	10000	0	0	5100	10000
Digital Database	0	0	0	0	0	0
CD & Video	22	4650	3	450	25	5100
Library Automation	1	30000	0	0	1	30000
Weeding (hard & soft)	0	0	0	0	0	0
Others(spe cify)	22	3520	3	480	25	4000
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	14	1	4	2	0	2	0	10	5
Added	5	0	0	0	0	2	0	0	2
Total	19	1	4	2	0	4	0	10	7

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
850000	848218.42	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Construction, maintenance and repairing of academic buildings, library, classrooms, electrical appliances and other physical infrastructure of Smt. Sindhutai Jadhao Arts and Science college is done by Dharmveer Diliprao Rahate education society, Mehkar Our College has adequate infrastructure facility to facilitate effective teaching and learning process with spacious class rooms and computer lab. well spacious library is situated in first floor of new building maintained by the librarian. New storage cupboards and easily accessibility is the characteristic feather of our library, The library facility come under the library committee constituted as per the government rules our library having different section well furnished reading room. The working hour of library and the reading room is from 08 am to 5pm. Sports and Games Promotion Committee maintained the sports infrastructural facilities like the Basket Ball, Holly Ball, Kabbadi, Kho-Kho etc. director of physical education is in charge of the regular activities of the department. Sports committee is formed every year to conduct the various sports. Our college has well furnished Girls Hostel under the supervision of a Hostel Advisory Committee. Laboratories of each department's functions under the control of the respective departmental heads beginning of the every academic year they would budget for repairs and maintenance in all their laboratories. The computer with internet are used by the staff as well as students for different purpose, like preparation of field reports, accessing web resources, e-learning resources, practical works, etc. Up gradation of internet leased line from 10 mbps to 15

mbps. The various functions of the College are carried out by the committees constituted by the Staff Council. The College has very active NSS unit through which various programme is conducted. Our college ensures the optimal allocation and utilization of the funds for purchase of different items which include chemicals, glassware, sports items, books journals, equipment and contingency. The proposal of purchase items goes through purchase committee and finely approved by the Principal. The quotations are invited and the items are purchased from the retailer with the lowest quote. The record of the item is maintained in the stock register to respective department. Internal Financial Audit done by college at the end of financial year. The Botanical garden is maintained by department of Botany, while the waste generated inside the campus is daily collected by municipal waste vans. The security of the College is maintained by the security guards. For fire safety Fire extinguishers are installed and are checked every year. Right from its beginning in the year 1997 the college has been getting better its infrastructure to meet its constantly increasing growth. Additional blocks for academic and administrative purposes have been constructed.

http://ssjasm.in/userfiles/4_4_2%20Criteria%20IV%2015-16.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	GOI	298	547100
b) International	Nil	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Career Counselling	08/01/2016	45	Arts and Science Mahila Mahavidyalay, Mehkar
Remedial Coaching	04/01/2016	75	Arts and Science Mahila Mahavidyalay, Mehkar
Yoga and Meditation	21/06/2015	70	Arts and Science Mahila Mahavidyalay, Mehkar
Personal Counselling	07/08/2015	10	Arts and Science Mahila Mahavidyalay, Mehkar
Guidance for	07/01/2016	72	Arts and Science

Competitive Exam			Mahila Mahavidyalay, Mehkar
Soft Skill Development	12/02/2016	63	Arts and Science Mahila Mahavidyalay, Mehkar
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2015	Competitive Exam Guidance Programme	72	45	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2015	2	ASMM Mehkar	B.SC	Maulana Azad College, Aurangabad	M.Sc Maths
2015	1	ASMM Mehkar	B.Sc	RLT College Akola	M.Sc Chemistry
2015	2	ASMM Mehkar	B.Sc	Shivchatrapati College Aurangabad	M.Sc Microbiology
2015	2	ASMM Mehkar	B.Sc	SGBAU	M.Sc

				Amravati	Microbiology
2015	2	ASMM Mehkar	B.A	MES College Mehkar	M.A Economics
2015	1	ASMM Mehkar	B.A	Jijamata College Buldana	M.A English
2015	1	ASMM Mehkar	B.A	Y.C.M.O.U Nashik	M.A English
2015	1	ASMM Mehkar	B.Sc	RA College, Washim	M.Sc Chemistry
2015	1	ASMM Mehkar	B.Sc	Shivaji College, Chikhali	M.Sc Microbiology
2015	2	ASMM Mehkar	B.Sc	LBSAC Sakharkherda	M.Sc Botany
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	3
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2015	0	National	0	0	0	0
2015	0	Internatio nal	0	0	0	0
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

2015-16 5.3.2: Our college forms Student Council at the beginning of every academic year. It can maintain communication between student and college staff. Student council trains student for their responsibilities and duties of good citizenship. Student Council of the college performs different activities in the college campus. 1) Student Council organizes fresher's welcome party preferably in the first week of the beginning of the academic session. The fresher's party helps them for proper introduction to one another where the talents of the fresher are brought out properly in the presence of the faculty. 2) Student Council will help the new students to settle down and make a smooth and peaceful transition to college life and adjustment with the new environment. 3) Student Council looks after the welfare of the students in the college like cleanliness library, drinking water, furniture's, classes, bus concession, scholarship etc. 4) Student Council organizes Independence Day and Republic Day Programmes. 5) Student Council helps in college sports and cultural activities and promote student to participate in various cultural and sports competitions. 6) Student Council promotes all college students for extracurricular activities, uniform requirement and behavior code etc. Body of the Student Council: 1) President- Anjali Dattarao Deshmukh-B.Sc.III 2) Secretary- Archana Sahebrao Tangde-B.A.III 3) Cultural Representative- Dipali Prakash Dungu-B.A.III 4) Sports Representative- Payal Pandurang Khabale-B.A.I 5) NSS Representative- Varsha Pandurang Davande-B.Sc.I 6) Principle Representative- Dipali Shankar Shelke-B.Sc.III 7) Principle Representative- Swapnil Bhagwan Raut-B.Sc.II 8) Class Representative- Dipali Vijay Misal-B.Sc.II 9) Class Representative- Swati Subhash Shinde-B.A.II 10) Class Representative- Kalpana Baliram Khokle-B.Sc.I 11) Class Representative- Shital Sunil Ingle-B.A.I

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

40

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

5.4.4 Our College is having Alumni Association at college level. The Alumni Association is functioning under the name of ASMM Alumni Association (ASMM-AA). College organizes alumni association activities. In the organized meetings the alumnae will discuss their professional experiences with students, role of college in their growth and development, they wish to provide support to the college. ASMM-AA is also extending its supports by identifying students which are interested in higher education and helps them. The alumni have been working in their capacities in the interest of the college. Meetings of this association are held once a year. It assists in arranging the NSS extension activities during annual NSS camp. The previous batch of our college honoured topper students of under graduation. They motivated the students to shine in their career by sharing their experiences, exploring the job opportunities and recent trends in the industries and institutions. The coordinator of the alumni association have created a WhatsApp group. They are sharing information about

social work and job opportunities in India and abroad. Alumni Association Vidya Yadavrao Muley- President Archana Dipak Shelke- Vice-President Dipali Saket Paitane- Secretary Archana Hiranman Ingale- Joint Secretary Chhaya Pandurang Khatakar- Treasurer Anjali Dattarao Deshmukh- Member Jaya Ashokrao Jadhav- Member

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Combine efforts of the faculties and overall all staff are needed for the propriety of the institution. It include management also and all the stakeholders. They have to play their role in devising and implementing decision making policies for academic and administrative affairs. Institution focus on decentralization by intending equal opportunity. Each one like management committee and all the committees help for the development. It is necessary to take feedback from the college and such feedback is collected from on the departments. The feedback committee looked after the work. Feedback of the students, parents and teachers are taken. If there are any complaints, they are resolved in time. By the concerned committee in the face of the development of the college, such committees work according to principles of decentralization and participation.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Nil
Library, ICT and Physical Infrastructure / Instrumentation	The college has a well equipped library. There are many books for available for students on syllabus and competitive examinations. In library there are separate study room for students and teachers. Books Bank facility is available for students. The library is equipped with physical facilities.
Examination and Evaluation	University level examinations are conducted in order to evaluate the students. Students are assessed through written examination. In addition, the students are assessed by project work, Assignment and group discussion, examination before appearing of final examination. Individual class test are arranged by subject teachers. Students assignments and seminars are conducted as per curriculum.
Curriculum Development	In order to implement the syllabus, there should be a change in the behavior of students. The curriculum is implemented in the course of curriculum

that students should develop. Feedback from students was taken in this session regarding the programme. College teacher Dr. S. T. Kute is directly involved in the process of developing the syllabus in university. He is a member of the Economics subject for the syllabus of B.A and M.A in the University. At college level certificate course is started in Bakery products and practices.

Teaching and Learning

So far as teaching is concerned students are the centre point of learning. Various activities like seminars, group discussions, quiz, remedial coaching for slow and fast learners are conducted. Various ICT like PPT, internet, mobile are used for the interest of the learners with the help of these techniques, students get motivated. Timely completion of syllabus.

Research and Development

College teachers are motivated to participate in seminars and conferences and students are also motivated to participate paper presentation in publishing research papers. Dr. S.T. Kute he is the member of Ph.D. RRC. Teachers published papers in the Journals. Under the guidance of a college teacher Dr. S. T. Kute, 02 students have awarded Ph. D. degree. Dr. S.T. Kute he is the member of Ph.D. RRC.

Human Resource Management

Competition examination classes were organized in college during this session. And college teachers contributed for this classes and also college teachers contributed by attending guest lectures and chief guest various activities under the programme in other colleges and in the community. Grievance Redressal cell and sexual Harassment committee are is working in college.

Admission of Students

Students admission is decided as per to the rules set by the Admission committee of the college. The rule of government of reserve categories is strictly followed while determining students admission. The admission process is transparent and necessary guidance is given to the students by admission committee while taking subjects for admission for a particular course as per their qualifications

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Various committees are formed to perform all the activities efficiently. Academic calendar is prepared and followed. Monthly staff academy meetings are conducted to review the ongoing work and plan further activities. committee meetings are held from time to time to organize activities for the students.
Administration	The college is having biometric attendance for teaching and non-teaching faculty. Through mobile, whatsapp suggestions regarding academic are conveyed to the staff. It helps in administration awareness as well discipline committee is constituted which help students for their uniform and discipline. Whenever any academic programme or cultural activity is organized. Prior permission of the principle is being taken all the activities are carried out as per the academic calendar.
Finance and Accounts	The college conduct audit for that software is functioning. The administrative office keeps the all financial records separately as per the events and transactions made regarding it books account is kept properly which helps in auditing procedure.
Student Admission and Support	As per the reservation policy of the state government, students admission has done, knowledge of the student has tasted. Admission committee and all teachers also help to students for choosing subject. The college has extended helping counter for the students which provides them several services as such admission form filling, examination form and scholarship form filling at one place only.
Examination	The college has the separate examination department. As per the requirement of examination department all the necessary equipments are provided by the college. Examination hall tickets receives students through the offline system. There is strick condition of exam as per university norms. The department of examination control and conduct exam very strictly.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2015	Nil	Nil	Nil	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2015	Use of ICT in Teaching	Nil	28/12/2015	28/12/2015	20	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	1	28/10/2015	03/11/2015	7
Refresher	1	21/01/2016	11/02/2016	22
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	9	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	1. Medical aid facilities in campus counseling and guidance centers 2. College girl students are protected in college premises. 3. Adequate sanitation facilities

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External and internal audit is the backbone of any institute. It is been done so as to know the financial status of the institute through such audit the institute comes to know what expenditure is being done on various infrastructural as well as academic issues. Through these audits the transparency of the expenditure is clearly visible. Every year institution maintains finance and account systematically. Principle of the college takes the review of the audit at the end of the financial year. Internal audit is done at college level, while external audit is done by the appointed chartered accountant. After the end of each financial year the financial statements are being submitted to the external auditor along with all vouchers and bills.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
View File		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Sanyog Finance, Akola	Yes	Academic Internal Audit Committee
Administrative	Yes	Sanyog Finance Akola	Yes	Administrative Internal Audit Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The parent - teacher committee. has the importance of creating a strong relationship and healthy environment among teachers and students. To work for the welfare of students, teachers and for the development of the institution. Parents get to know about their ward's progress.

6.5.3 – Development programmes for support staff (at least three)

Organizing of training program for non- teaching staff. Encourage faculty and staff for attending various Refresher course, short term course. Computer training program for staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Participation in NIRF 2) Starting short term value aided courses for skill development. 3) Initiation of introductions of P.G. courses in Arts / Faculties.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b)Participation in NIRF	No
c)ISO certification	Yes

d)NBA or any other quality audit	No
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6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	Persuing Ph.D and Paper Publication in reputed journals	06/07/2015	06/07/2015	20/10/2015	9
2015	The Faculties should publish individual books.	06/07/2015	06/07/2015	20/10/2015	11
2015	The faculties to undertake reserch projects .	06/07/2015	06/07/2015	20/10/2015	16

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Pathnatya on Woman Liberation	25/08/2015	25/08/2015	25	10
Speech competition on role of education in women empowerment	07/10/2016	07/10/2016	33	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Guest lecture on water conservation 2. Use of CFL Lights in the campus 3. Utilization of bio waste for manure production 4. Installation of water cooler for clean drinking water

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0

Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2015	0	1	03/12/2015	1	A guest lecture at Fardapur Gram Panchayat	Importance of water conservation and management	24
2015	0	1	17/12/2015	1	One day workshop	hazards of chemical fertilizers and pesticides	42
2015	0	1	28/12/2015	1	One day seminar at Gram Ukali	Impact of Plastic pollution on soil fertility	40

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Faculties	15/06/2015	The conduct of faculties is monitored by discipline committee. The committee is chaired by Principal and three faculties out of which one female faculty is mandatory. Any misbehavior or breaking of code of conduct wouldn't go unchecked, on the severity of the issue

		or misconduct the disciplinary committee takes appropriate action.
Code of Conduct for Students	15/06/2015	Student Code of Conduct: The disciplinary committee comprising of five faculties is formed every year which monitors the behavior and conduct of the students in campus. The majority of the issues are solved by committee itself but if there is any serious issue then it is put forward to the Principal and after negotiating with the committee and on their recommendations the action is taken by Principal.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Independence	15/08/2015	15/08/2015	92
Good will day	20/08/2015	20/08/2015	63
Teacher's Day	05/09/2015	05/09/2015	61
NSS Day	24/09/2015	24/09/2015	80
Celebration of Mahatma Gandhi and Lal Bahadur Shastri Jayanti	02/10/2015	02/10/2015	59
Constitution Day	25/11/2015	25/11/2015	63
World AIDS Prevention Day	01/12/2015	01/12/2015	55
Celebration of Swami Vivekanand and Rajmata Rashtramata Maa Jijau Jayanti	12/01/2016	12/01/2016	94
Celebration of Republic Day	26/01/2016	26/01/2016	63
International Women's Day	08/03/2016	08/03/2016	67
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Plantations in the campus area
2) Plastic bag usage banned in campus
3) Consumption of Tobacco , Gutkha and smoking prohibited in the campus.

4) Solid waste management

5) Emphasis on paperless work

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1: One Day Eye Disease Diagnostic Camp in the campus for rural and needy patients in the Mehkar in collaboration with Shriram Netralay (Dr. Divthane) . The camp successfully inspected 34 patients from Mehkar and nearby villages. The activity helped the needy patients and generated the awareness among students . The activity was a part of the institute's social responsibility and dedication of the institute towards the betterment of the needy person. As eye is one of the most sensitive and vital organ of the body and human eyesight plays a key role in overall mindset and behavior of the human being, the care of such vital organ is of utmost importance. The eyes are sensitive for most of the diseases such as conjunctivitis, cataract, lower eyesight and many more so care should be taken for healthy eyes. Rural parts of India are not so well equipped for advanced diagnosis and treatment of the diseases. So the initiative is taken by the institute to support the cause which can help the rural people for medical care. **Best Practice 2: Competitive Exam Guidance and counseling is initiated with collaboration of Unique Academy, Pune** the initiative taken for the upliftment of Rural students so that to make them competent for facing the competitive exams and increasing their representation in mainstream society. The students are encouraged to prepare and strive for the various competitive exams presently conducted by various government organizations so as to get job opportunities in public and government sectors and the students can become the righteous citizen of the nation and can help in nation building. **Best Practice 3: The various departments of Arts have started a initiative of felicitation of the class topper students.** This has generated a healthy competition among the students thereby enhancing their performance in the university examinations. This activity leads the student for healthy competition and achieves academic success in respective fields. The initiative triggered the enhancement in academic performance of the students. It encourages the student to go for deep study of the curriculum thereby accomplishing the means of motivation which is of most importance to increase the performance of the students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://ssjasm.in/uploaded_images/menu_documents/06_03_20_09_09_33_BESTprACTICES_2015-16.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The soul of Arts and Science Mahila Mahavidyalaya lives in its unwavering resolve to fulfill the commitments made to the society through its vision and mission statements. The distinctive characteristics of the college are defined by the mission statement. One of the distinctive areas where in the college would like to promote its vision with priority by infusing the values of social commitment, national integration and environmental consciousness. • To make the individuals meet the challenges of life individually and socially, Personality development , Value education and professional ethics courses are taught to our students to highlight the importance of practicing moral and ethical values in personal, professional and social lives. These courses also sensitize the students about drug and liquor menace and the need to desist from such evils. • Environment studies, a Compulsory paper for all UG students are conducted to

enlighten the young minds on the importance of preserving nature in its pristine form, restoring ecological balances, and effects of environmental degradation. • The NSS are the other forum available in the college to foster the spirit of patriotism, national unity and social responsibility among students.

Provide the weblink of the institution

http://ssjasm.in/uploaded_images/menu_documents/06_03_20_09_08_16_INSTITUTIONAL_DISTINCTIVENESS15-16.pdf

8.Future Plans of Actions for Next Academic Year

1) Renovation of Auditorium 2) To prepare academic calendar 3) To arrange unit test and tutorials 4) To promote research activities 5) To encourage staff for publication research papers in National and International journals 6) To improve reading, writing skills of students 7) To maintain and increase infrastructure facilities