

ANNUAL QUALITY ASSURANCE REPORT

(AQAR 2012-13)

Submitted to
National Assessment and Accreditation Council



(NAAC)

**Dharmveer Diliprao Rahate Shikshan Va Bahu-Uddeshiya
Sanstha's**



**Arts And Science Mahila Mahavidyalaya,
Mehkar Dist- Buldana (M.S.)
Pin- 443301**

The Annual Quality Assurance Report (AQAR) of the IQAC 2012-13

Part – A

I. Details of the Institution

1.1 Name of the Institution

Dharmveer Diliprao Rahate Shikshan Va Bahu-Uddeshiya Sanstha,
Mehkar Dist- Buldana (MS).

1.2 Address Line 1

Arts And Science Mahila Mahavidyalaya , Mehkar Dist- Buldana.

Address Line 2

Janephal Road

City/Town

Mehkar

State

Maharashtra

Pin Code

443301

Institution e-mail address

mahilamaha7@rediffmail.com

Contact Nos.

07268-226623

Name of the Head of the Institution:

Dr. S.T.SALI

Tel. No. with STD Code:

07268-226623

Mobile:

09822732516

Name of the IQAC Co-ordinator:

B.W. Somatkar

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

(Committee number is not available on NAAC Accreditation Certificate.)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+	63.00	Feb-2004	2009
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR-	Nil	(DD/MM/YYYY)
ii. AQAR -	Nil	(DD/MM/YYYY)
iii. AQAR-	Nil	(DD/MM/YYYY)
iv. AQAR-	Nil	(DD/MM/YYYY)

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☒ No ☐

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Sant Gadge Baba Amravati
University, Amravati.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	-		
University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (<i>Specify</i>)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers	06
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	-
2.4 No. of Management representatives	02
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	-
2.9 Total No. of members	12
2.10 No. of IQAC meetings held	02

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Students feedback forms collected from students.
- Internet facility is provided to the students in library.
- Water filter is installed for staff and students.
- Inverter is installed in the office.
- Spoken English classes were organised for the students.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
- To construct additional class rooms	- Construction is completed
To encourage teachers to apply for Minor/Major research projects.	- Five teachers applied for Minor research projects.

* Attach the Academic Calendar of the year as Annexure.

Copy of academic calendar is attached in the annexure-I

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

IQAC plan was implemented .

- Attempts were made to increase the regular attendance of the students by telephonic contacts with the parents.
- Occasionally parents meeting were held to make them aware of the progress of their wards .
- Special coaching classes were held for minority students
- Attention was paid to the physical facilities /amenities to the girls students
- Birth/Death anniversaries of great national leaders were organised

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	02	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	02	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	-
Annual	01

1.3 Feedback from stakeholders* (On all aspects)

Alumni ☐ Parents ☒ Employers ☐ Students ☒

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexur-II.*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Syllabus is revised by university time to time and institution follows it.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

-

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
10	09	-	01	-

* Professor : Principal

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	12 (C.H.B.)	01	12	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

03

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	-
Presented papers	01	04	01
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of LCD projector.
- Use of audio – visual aids.

2.7 Total No. of actual teaching days during this academic year

185 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Internal Exam, Home assignments.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-

-

-

2.10 Average percentage of attendance of students

79.00%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A-I	52	-	01	21	02	20
B.A-II	37	-	0	05	0	05
B.A-III	21	-	01	19	0	23
B.Sc -I	183	-	7.10	26.77	0	33.87
B.Sc -II	37	-	0	13.51	0	13.51

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Result analysis is discussed in IQAC meeting
- IQAC assist and encourages teachers for effective teaching and learning.
- IQAC encourages teachers to conduct test exams and home assignments.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	01	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC inspires the teachers to attend and participate in seminars and conferences and also for doing M.phil and Ph.Ds.
- IQAC supports teachers to avail faculty improvement programme.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

01

-

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

-

SRF

-

Project Fellows

-

Any other

-

3.21 No. of students Participated in NSS events:

University level

100

State level

-

National level

-

International level

-

3.22 No. of students participated in NCC events:

University level

-

State level

-

National level

-

International level

-

3.23 No. of Awards won in NSS:

University level

-

State level

-

National level

-

International level

-

3.24 No. of Awards won in NCC:

University level

-

State level

-

National level

-

International level

-

3.25 No. of Extension activities organized

University forum	-	College forum	01	
NCC	-	NSS	-	Any other -

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood group identification camp was organised.
- Blood Donation camp was organised on the occasion of the birthday of honourable president
- Conducted Women empowerment programmes .
- Conducted AIDS awareness programmes by NSS.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.05r	-	-	5.5Acres
Class rooms	09	-	-	09
Laboratories	08	-	-	08
Seminar Halls	-	-	-	-
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	419	141	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	5,18,050Rs/-	1,91,215 Rs/-	Management	7,09,265 Rs/-
Others	-	-	-	-

4.2 Computerization of administration and library

- Library is automated with SOUL.
- N-List data base is subscribed
- Internet facility is available in the library for staff and students

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4308	943761	31	8696	4339	952457
Reference Books	-	-	702	190639	702	190639
e-Books	-	-	-	-	-	-
Journals	-	-	14	4880	14	4880
e-Journals	-	-	15	5000	15	5000
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	22	08	Yes	-	-	03	-	-
Added	-	-	-	-	-	-	-	-
Total	22	08	-	-	-	03	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Audio- visual aids used for teaching . - Internet is available for teachers and students in the library.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1,40,000 Rs/-
ii) Campus Infrastructure and facilities	1,10,000 Rs/-
iii) Equipments	1,85,000 Rs/-
iv) Others	-
Total :	4,35,000 Rs/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- SC /ST/OBC Students scholarship.
- Remedial Coaching Classes are organised for SC /ST/OBC Students.
- Career Guidance Cell is established for students.
- Hostel facility is available to the girl students.

5.2 Efforts made by the institution for tracking the progression

- Teachers were instructed for the improvement of the results.
- Students are encouraged for the participation in cultural activities.
- Students are encouraged to participated in cultural and extra- curricular activities.
- Students environmental tour organised.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
259			

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%
	-	-

Women

No	%
-	-

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged/VJ /NT	Total	General	SC	ST	OBC	Physically Challenged /VJ/NT	Total
41	45	03	95	11	195	34	60	03	153	09	259

Demand ratio: 1:1%

Dropout % : 109

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Students participated in coaching class for various competitive examinations.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

- Students were counselled for preparing themselves for various competitive exams.
- One programme was organised for student counselling and career guidance.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

- AIDS rally was organised in the town.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	24	National level	-	International level	-
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No. of students participated in cultural events

State/ University level	16	National level	-	International level	-
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5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	125	2,84,750 Rs/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- Mission
- Our college is committed to the mission “Na Matu Par Daivatam” . The college has full faith in its ‘mission’ which will be producing intelligent, noble, confident, and courageous women, “ Shikleli aayi gharadarala pudhe neyi”. It means the woman instils the teaching that will last a long life.

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Curriculum is developed by the concerned university.

6.3.2 Teaching and Learning

- Some teacher uses LCD Projector for effective teaching.
- Internet also helps a lot for data collection.

6.3.3 Examination and Evaluation

- Every year college conducts internal examination for the improvement of writing skills of the students.

6.3.4 Research and Development

- Teachers are encouraged for the submission of Minor and Major research projects and also M.phil and Ph.Ds.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- N-List (INFLIBNET) data base is subscribed for library user.
- Up gradation of library is being done under UGC grants.

6.3.6 Human Resource Management

- College recruits teaching and non-teaching posts as per the rules and regulations laid by the government and concerned university.

6.3.7 Faculty and Staff recruitment

- Management recruits qualitative faculty and staff .

6.3.8 Industry Interaction / Collaboration

-

6.3.9 Admission of Students

- Students are admitted as per the rules of concerned university.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	Needy poor students are provided occasional financial aid by the staff members

Various festive occasions like Navratri ,Ganeshotsava are celebrated in the college

6.5 Total corpus fund generated

690Rs/-

6.6 Whether annual financial audit has been done

Yes



No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	Principal
Administrative	-	-	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

- Interaction with ex students, sharing their views and suggestions.
- Alumni Association members suggested some suggestions for the qualitative development of the college

6.12 Activities and support from the Parent – Teacher Association

- PTA helped the college to understand the usefulness of the academic activities carried out in the college.

6.13 Development programmes for support staff

- The members of the support staff are encouraged to make the use of avenue provided by the government for their promotions, to avail themselves of their welfare.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- NSS unit is actively involved in the maintenance of ecological balance in the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- AIDS awareness programmes conducted
- Ample sport equipments is available.
- Green, plastic free campus.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Building construction is completed

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Keeping campus polluted free.
- Tree plantation.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- The number of trees planted has been increased.
- Students are motivated not to use plastic bags in the campus.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

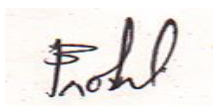
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

-

8. Plans of institution for next year

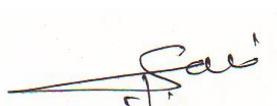
- Health check up camp for students.
- Organisation of Blood Donation camp.

Name : B.W.Somatkar



Signature of the Coordinator, IQAC

Name : Dr.S.T.Sali



Signature of the Chairperson, IQAC

Annexure- I

Academic Calendar for 2012-13

1	Commencement of Admission	30/05/2012
2	First Term Opening	11/06/2012
3	Commencement of Classes	01/07/2012
4	Display of Class Representative	11/08/2012
5	Commencement of First Unit Test	01/10/2012
6	First Term Exam	01/11/2012
7	Diwali Vacation	12/11/2012-09/12/2012
8	Second Term Opening	10/12/2012
9	NSS Camp	10/12/2012
10	Commencement of Second Unit Test	03/01/2013
11	Annual Social Gathering	10/01/2013
12	Second Term Exam	17/02/2013
13	Summer Vacation	02/05/2013-15/06/13

Annexure II

Feedback forms are collected from students for the evaluation of teachers. The institution ensures that the suggestions based on the findings of the IQAC are adhered to. The feedback forms are also collected from Alumni and Parents. The feedback is discussed and used as guidelines for further development.