



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

**SMT SINDHUTAI JADHAO ARTS AND SCIENCE
MAHAVIDYALAYA MEHKAR DIST BULDANA**

SMT SINDHUTAI JADHAO ARTS AND SCIENCE MAHAVIDYALAYA,
JANEPHAL ROAD, MEHKAR, DIST BULDANA

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Smt. Sindhutai Jadhao Arts and Science Mahavidyalaya, established in 1997, recognized under Sections 2(f) and 12 (B) of the UGC Act is a premier affiliated College of Sant Gadge Baba Amravati University. The College is situated in Mehkar City, district Buldhana. The institute has well equipped infrastructure to meet the educational needs of the students and all stakeholders. The institute has total area of 8.2 acres with build area 1587.13 square meter. The institute has separate admin building where all the administrative process of the institute is carried out. The science faculty of the institute has well furnished laboratories of each department viz, Zoology, Botany, Microbiology, Chemistry, Physics and Computer science. From Arts faculty, the department of home economics has its separate laboratory. The laboratories of each subject meet all the demand of syllabus as prescribed by the university. The institute has the total 12 classrooms to accommodate students of various classes. The classrooms are spacious and has fantastic teaching learning environment. Each department of the institute has its separate computer with wifi connectivity. The library of the institute is well equipped with books & reference for all subjects and discipline along with journals, e-books, e-journals and N list and E-Shodhsindhu. The library completes all the requirement of the students for their study and learning material. The institute harbors well established computer lab with 40 computers with updated configuration. The institute has a projector which is used for seminars, and lectures with presentations.

Codes of professional ethics guide all stakeholders of the College about its principles of integrity, accountability, inclusiveness, commitment and sustainability. All stakeholders work within the institutional policies and practices so as to satisfy the Vision and Mission of the College. The College practices a well-structured system of mentoring to provide proper guidance to the students in not only choosing the right career path but also to help them to become confident and emotionally secure individuals.

Vision

The Vision and Mission of Smt. Sindhutai Jadhao Arts and Science Mahavidyalaya are reviewed and redefined in view of changing national and global trends in education. Goals are set to attain the objectives enshrined in national policy for higher education. In the present context, the vision of the College is to be leading institute imparting quality knowledge to rural students.

SSJASM, partnering in the vision of Rajmata Jijau, makes its contribution to the society through providing transformative education. The vision of the College defines its educational policy and has been one of its major strengths and characteristic features from the time of its inception till date. The college provides a caring and nurturing environment where our students come into their own, blossoming into confident young individual ready to face the world. Untiring efforts are made to instill the values of mutual trust, team work and promotion of social capital, easy sharing of knowledge, skills and resources to create a vibrant society. At SSJAM, we appreciate, respect and promote the perspectives, rights and dignity of each individual.

Mission

The institution's mission reflects the distinctive characteristics of the institution. The College caters to the

educational, social, cultural and economic needs of the society. All these characteristics are reflected in its policies. High quality educational programmes and healthy practices are being implemented keeping in mind the policy of uncompromising adherence to the values and principles of inclusion, responsibility and social accountability.

The success of the institution's mission is driven by value-based ethical behaviour of its committed faculty members, staff and students. The College believes that all aspects of education focus on the core values of contributing to national development while keeping in view the philosophy of having professional ethics and a sound uniform ethical conduct.

The mission of the College is not merely confined to imparting knowledge in the classroom, but is a means of reinforcing values of love, compassion, equality and justice. The College aspires to produce academically oriented, sensitive and responsible citizens who will contribute towards making the world a better place. The college is committed to deliver skill based education to our students so as to make them competent individual keeping in mind the employability aspect.

The college has primary focus on imparting quality higher education to the rural students, keeping exclusive mission in mind to make them stand in the competitive edge.

We accompany and mentor our students so that they develop as individual of competence, compassion and conscience, and empowered with ignited minds and hearts, pursue the goal of transformation of our society.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- As a leading arts and Science College, the main strength of the College rests on providing a gender sensitive and empowering education which assist students to realize their potential and self-worth and enabling them to make a significant contribution in all spheres of national and global development.
- The College follows a dialogic process with its stakeholders and has a robust system of collecting feedback from students, teachers, alumni, employers, parents, and the non-teaching staff. The continuous evaluation and suggestions given by the stakeholders are regularly analysed and appropriate action is taken to incorporate such suggestions into all aspects of functioning in the institution.
- The college seeks to uphold the dignity and worth of every individual who is part of the institution particularly its young student community. It has a 'zero-tolerance policy' towards sexual harassment. All members of the staff refrain from verbal, non-verbal and/or physical misconduct of a sexual nature in their interactions with students, other college staff, and visitors to the college.
- The College admits students from diverse national backgrounds which promotes a multicultural ethos on the campus.

- An active Internal Quality Assurance Cell (IQAC) plays a central role in the monitoring, augmentation and sustenance of the overall quality of the institution.
 - There is a vibrant Research and Collaboration Committee that encourages research activities among the faculty and students of the college.
 - The Placement Cell and individual departments constantly provide a vibrant platform to meet the different needs of students for employability. They also provide opportunities for internship, fellowship and summer training, etc.
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- Smt. Sindhutai Jadhao Arts and Science Mahavidyalaya strives to create a model of education that is based on fostering a culture of eco-friendly practices and making the campus environmentally sustainable. It is a campus that is plastic free, produces minimal waste, conserves energy, protects biodiversity and practices self-sustainability in areas of power, water and cleanliness.

Institutional Weakness

- For enhancement of institutional growth and development, the number of permanent teaching staff in the College needs to be increased.
- The college is primarily an undergraduate college which focuses on teaching and learning activities rather than on research. Therefore, there is a limited scope in enhancing the research rigor on campus.
- The College being an affiliated College, is bound to follow the curriculum devised by the University and therefore does not allow for flexibility in curriculum design and delivery. Limited resources in the digital technology to enhance teaching- learning in campus.
- The College is aided by the Government but has limited financial resources to cater to the growing academic needs that support funding requirements to enhance teaching-learning resources for faculty members. Generation of funds is often a serious limitation in expansion and upgradation of campus facilities.
- The commercialization of education and change in the societal values presents a challenge to the service motto of the College.

Institutional Opportunity

- The potential to collaborate with Universities in India and abroad and develop multidisciplinary academic collaborations/ faculty and student exchange programmes as the college has working relationships with academicians and practitioners both at the national levels.
- The college provides ample scope to promote and create a more harmonious and peaceful world through its students who are groomed to be agents of social transformation in keeping with its vision and mission.
- Highly qualified, efficient and committed faculty members who are capable of organizing and conducting high quality seminars, workshops, conferences is an added opportunity to further partner with eminent institutions nationally, to carry out certificate programmes, add-on courses, etc. This will

provide the scope to create more teaching-learning material and contribute to the various fields of education.

- With the recent employment trends that require a more highly skilled workforce, SSJASM can initiate professional and job-oriented courses that meet the current needs of the society.
- Given the emerging educational needs and the constant change in the structures of work and employability, the college has a large repertoire of its alumnae who can enhance learning experiences on campus adding relevance to the current programmes offered. This effort will strengthen the social capital of the college with the alumnae.
- Over the years college has developed its own credibility and established strong bonds with industrial partners through its Placement Cell and internships of various departments. The scope to expand these linkages wider between the industry and the academic fraternity should be able to strengthen innovation and entrepreneurship activities in more tangible outcomes.

Institutional Challenge

- Although the College has two i.e Arts and Science faculties the Science Faculty got the sanction of grant in aid 2022-23 which has hampered the availability of resources. It is a challenge to obtain the Grants and Funding for pursuing research projects.
- The college caters to a large number of students who hail from the marginalized sections of society, many of whom are first generation learners. The challenge of meeting their day-to-day educational and personal needs is an urgent and immediate need.
- The initiation of any new academic programme requires a long and complicated procedure for getting permissions from multiple authorities which often delays the process.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- Smt. Sindhutai Jadhao Arts and Science Mahavidyalaya is a affiliated college of SGBA University, and as such follows a predetermined syllabus. However, the college innovates within these established academic structures, committed to providing holistic development for its all-students. Academic processes in SSJASM are streamlined, with timetables, workloads and other administrative tasks prepped well in advance of teaching sessions.
- The intellectual teaching body of the college is supported by relevant ICT. The college enjoys technologically enabled and inclusive infrastructure including a well-equipped library, which makes it possible for the students to participate in a modern teaching-learning process.
- Our teachers regularly update their disciplinary knowledge through active involvement in faculty development programmes, curriculum reviews, evaluation, and participation in different bodies of the University.
- Experiential learning through internships projects and field trips is specifically facilitated. The college incorporates an empathetic approach, endeavoring to familiarize the students about how gender-based inequalities, neglect of environmental concerns and lack of ethics hamper an individual's and societal growth.
- Bolstering its academic credentials, the institute is one of the few colleges that offers a range of dedicated add-on certificate courses. These aid students' skill development and prepare them for the professional world.

- Complementing these pursuits is the strong tutorial and mentor-ward system. Smaller groups of students are created, so that academic and other discussions are individualized. Interdisciplinarity and sensitivity form a significant aspect of our vision of providing transformative education to students.
- At SSJASM, education is dialogic, and it is the feedback system that gives it this transparency and accountability. Feedback is taken on forms available on website, the data is compiled, analysed and shared with each Department and concerned individuals for prompt action. Channels for communication with different stakeholders are kept warm by responding to diverse needs. The IQAC conducts annual internal audits and all Departments are encouraged to undertake self-assessment to critically reflect on their practices. This approach supports the amalgamation of the interests of the stakeholders as well as the Institution.

Teaching-learning and Evaluation

- The college focuses on holistic intellectual, social, emotional and aesthetic development of the students. We try to work conscientiously to reflect upon and enhance our pedagogic methods.
- Right from admission, the college follows a well-administered and transparent procedure with ease of availability of information on our website. A Grievance Committee looks into admission related problems of the students.
- With the intention to develop critical and innovative thinking, student centered pedagogies are evolved at the department level. Some prefer case study approach, while others prefer brainstorming duly supported by ICT and e-resources.
- Remedial classes and elaborate tutorial sessions are aimed at supporting learners in small groups so that teachers can provide individual support. Special attention is given to students with special needs and also from economically weaker sections. Students are also supported through a well-designed mentor mentee system.
- The evaluation procedure is elaborated upon in the prospectus and restated during subsequent classes to ensure effective implementation of the internal assessment. Students are assessed on a continuous basis through innovative and reformed techniques such as group discussions, assignments, analytical tests, practicals and projects. Accordingly, remedial classes and other techniques are used to support learners with different abilities and pace. Students with advanced needs are encouraged to research and given more challenging tasks. All students are encouraged to participate in inter-college competitions to optimize their potential.

- Students are given multiple opportunities to succeed. Through internal assessment students are encouraged and guided to improve their responses with more than one attempt at times. An internal system helps students to view their marks at the end of each semester. Aiding that is a democratic teacher-student interaction, which makes it easier to report any discrepancies in the process before marks are uploaded on the University portal.
- The robust evaluation process is not the only parameter to assess the integrity of the teaching-learning process. There is also a strong feedback system in place, which is critically analysed and addressed, to ensure quality enhancement.

Research, Innovations and Extension

- The faculty's pool of the college comprises 11 doctoral and 2 NET qualified teachers. They have publications in their respective subjects in various national, international journals and proceedings of the conferences. The college has well equipped UG laboratories of Science subjects which help to perform fundamental research. IQAC has suggested starting M.Sc in various science subjects which are offered in UG program. The proposal is submitted to affiliated university for consideration.
- The college and IQAC encourage the faculty members to attend national and international conferences. For this purpose the college has liberal leave policy. The college has research center in Economics and Library science, total 9 Ph.D students have been awarded Ph.D in the subject of Economics.
- The college supports the students for research and innovations by arranging seminars, workshops and interactive guest lecturers of eminent researchers. The projects are given to the students of B.Sc as part of the curricula, which enables the faculties to inculcate the research and innovative approach towards the subject. Students also are encouraged to attend seminars and conferences to get acquainted with current aspects of the subject. The students also encouraged to participate in the University level competition like 'Avishkar' which facilitates innovations.
- The college has dedicated NSS unit which mentors many extension activities in nearby village community. NSS organizes various seminars and workshops for the students and community stakeholders focusing on various environmental issues like Climate Change, Water Conservation, Cleanliness and Hygiene etc. NSS also organizes Blood donation camps, medical checkup camps in adopted village in the neighborhood. NSS organizes special awareness drives on issues like 'Swachha Bharat Abhiyan', 'Voter Awareness' and 'Traffic Rules and Regulation'.

Infrastructure and Learning Resources

- The teaching block has well-appointed and spacious ICT enabled classrooms, tutorial and department rooms. The Chemistry, Zoology, Microbiology, Botany, Physics, Computer Science and Home Economics and B.Voc departments have labs that are well-designed and adequately equipped with learning resources. The library is wi-fi enabled with relevant hardware and software, and a rich repertoire of learning resources.
- The college makes great efforts to provide the latest technology to students, keeping them up to date

with the world.

- The college houses an auditorium with a seating capacity of 200 persons, and an excellent light and sound system. Auditorium provides a vibrant space for various exhibitions, cultural performances.
- The college also takes pride in its comprehensive sports and fitness infrastructure. The outdoor sports facilities include a football court, cricket pitch, open space for yoga etc. Indoor arrangements include a badminton court, table tennis and judo room, which is also used for taekwondo and wrestling.
- Additionally, a Canteen Committee makes monthly visits to the Canteen, keeping regular checks on the infrastructure, and conducting hygiene checks in the kitchen and related areas to ensure a qualitatively satisfactory food experience for our students.
- The college ensures regular maintenance and upkeep of all facilities through trained and efficient staff and a system of periodic checks.

Student Support and Progression

- The college has created a fabric of social inclusion and empowerment, through student-centric financial incentives and welfare measures.
- The college provides scholarships and freeships in addition to the government freeships available to the students. The college has a scheme called the Student-Aid-Fund (SAF) to support marginalized students in continuation of education and to reduce the dropout rate. Many students have benefitted from this funding support over the last five years, highlighting SSJASM's contribution in broadening access to higher education.
- In addition to financial support, the college has active students' grievance redressal mechanisms that help them seek redressal for complaints, including those about sexual harassment and ragging. For the students' emotional well-being, college also offers formal in-house counseling.
- As the number of students seeking admission to undergraduate education has increased over the last five years, there have also been a significant number of students graduating from our college and pursuing

higher education in other HEI's and Universities. Institutional provisions facilitate vertical movement of students to higher levels and gainful employment.

- The college also facilitates students' representation and engagement in various administrative and co-curricular activities through a formal student council body that is elected annually by active participation of all students.
- The institution has various co-curricular, cultural and sports activities to ensure the holistic development of the students. Students actively participate in extension activities through NSS, WDC and ELC.

Governance, Leadership and Management

- The college has a transparent and multi layered governance system. The Governing Body of the college meets on a regular basis to discuss issues related to the overall development of the institution. Similarly, Staff Council meetings are held periodically for the effective planning and implementation of teaching, learning and administrative programmes. Student Council meetings are also held at regular intervals to address student related issues.
- As per Governmental rules, the college has implemented welfare schemes, and a range of development oriented programmes for the teaching and non-teaching staff.
- The college governance is marked by transparency, inclusivity and accountability. Feedback from various stakeholders like students, teachers, parents and alumni is invited through online feedback forms. It is then analysed, and appropriate action is taken and shared with the Governing Body.
- An Internal Audit Report is given by IQAC to each department. Each department is also given a tool for self-reflection (Self-Assessment Proforma) to take suitable action collectively. They give all departments and concerned staff of the college feedback to critically reflect on their practices and plan ahead. Besides this, external academic audit is also conducted regularly. Teachers are encouraged to carry out a self-appraisal every year so as to gain insight into the effectiveness of their teaching style and its impact on students.
- The college conducts internal and external financial audits on a regular basis.

Institutional Values and Best Practices

In keeping with the Sustainable Development Goals of the United Nations and Government of India Smt. Sindhutai Jadhao Arts and Science Mahavidyalaya has initiated several sustainable practices on campus.

- Plantation in the Campus
- Water Conservation (Rain Water Harvesting and Borewell Refilling Facility)
- Build an environmentally sustainable campus that is plastic free, produces minimal waste, conserves energy, protects biodiversity and practices self-sustainability in areas of power, water and cleanliness.
- Use of LED Lights for Energy Conservation
- College values inclusionary practices at multiple levels. We celebrate cultural, regional, linguistic, socioeconomic diversities through NSS and student societies.
- The college educates students about their Fundamental Rights and Duties through various programmes organised by Departments.
- The college fosters a Code of Professional Ethics and Conduct for students, teaching and non-teaching staff to promote the core values of the college.
- Institutional distinctiveness lies in the empowerment of students from all strata of society addressing the changing needs of students and society in the most innovative, engaged, compassionate way while providing cutting edge, competitive education.
- The IQAC through Women Development Centre and NSS creates an environment which supports in fostering gender sensitivity. From last five years, the college has organised various gender equity programmes. The Internal Complaints Committee handles cases of sexual harassment.
- The college offers formal in-house Counselling and guidance services for its students through professionally trained counsellors regularly on its campus.

- Best Practices:

- **1) Title of the Practice: MENTORING SYSTEM FOR STUDENTS**

- **Objectives of the Practice:**

- To minimize dropouts, improve performance and reduce stress of the students through personal counseling.

- **Context:** Students undergo various problems of stress- personal, academic, physical, mental. Students are new to professional college life. It creates a lot of stress, especially to hostel students who are away from family for the first time. Students from educationally weak background feel complex and hesitations in class and unable to perform well due to inhibitions. **2) Title of Best Practice - TEACHING – LEARNING PROCESS**

- **Goals** To ensure the completion of syllabus according to the academic calendar of College

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SMT SINDHUTAI JADHAO ARTS AND SCIENCE MAHAVIDYALAYA MEHKAR DIST BULDANA
Address	Smt Sindhutai Jadhao Arts and Science Mahavidyalaya, Janephal Road, Mehkar, Dist Buldana
City	Mehkar
State	Maharashtra
Pin	443301
Website	www.ssjas.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Balaji Rangnathrao Lahorkar	07268-226623	9881361469	-	blahorkar@gmail.com
IQAC / CIQA coordinator	Bhanudas Wamanrao Somatkar	-	7743801369	-	ameybsomatkar@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details				
State	University name	Document		
Maharashtra	Sant Gadge Baba Amravati University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	10-02-2006	View Document		
12B of UGC	27-07-2006	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Smt Sindhutai Jadhao Arts and Science Mahavidyalaya, Janephal Road, Mehkar, Dist Buldana	Rural	8.4	34000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Marathi	36	HSC Pass	Marathi	360	231
UG	BSc,Marathi	36	HSC Pass	Marathi	120	120
UG	BSc,English	36	HSC Pass	English	120	120
UG	BA,English	36	HSC Pass	English	360	231
UG	BA,Economics	36	HSC Pass	Marathi	360	101
UG	BA,Political Science	36	HSC Pass	Marathi	360	128
UG	BA,Sociology	36	HSC Pass	Marathi	360	107
UG	BA,History	36	HSC Pass	Marathi	360	131
UG	BA,Home Economics	36	HSC Pass	Marathi	360	101
UG	BSc,Physics	36	HSC Pass	English	360	105
UG	BSc,Chemistry	36	HSC Pass	English	360	193
UG	BSc,Mathematics	36	HSC Pass	English	360	107
UG	BSc,Botany	36	HSC Pass	English	360	95
UG	BSc,Zoology	36	HSC Pass	English	360	113
UG	BSc,Microbiology	36	HSC Pass	English	360	120
UG	BSc,Computer Science	36	HSC Pass	English	360	80
UG	BA,Marathi Literature	36	HSC Pass	Marathi	360	108
UG	BA,English Literature	36	HSC Pass	English	360	17

UG	BVoc,B Voc Agriculture	36	HSC Pass	English	150	4
UG	BVoc,B Voc Automobile	36	HSC Pass	English	150	0
UG	BVoc,B Voc Medical Laboratory Technology	36	HSC Pass	English	150	0
UG	BVoc,B Voc Accounting And Financial Services	36	HSC Pass	English	150	0
UG	BVoc,B Voc Tourism And Hospitality	36	HSC Pass	English	150	0
Doctoral (Ph.D)	PhD or DPhi l,Economics	36	Post Graduate in Economics PET	English,Mar athi	10	3

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				3				10			
Recruited	1	0	0	1	1	2	0	3	9	1	0	10
Yet to Recruit	0				0				0			
Sanctioned by the Management/Soci ety or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				18
Recruited	15	2	0	17
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	1	2	0	9	0	0	13
M.Phil.	0	0	0	1	0	0	1	0	0	2
PG	1	0	0	1	2	0	9	0	0	13
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	7	1	0	8
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	
	Others		Total	
	4		0	
			0	
			4	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	112	0	0	0	112
	Female	390	0	0	0	390
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	2	0	0	0	2
	Female	1	0	0	0	1
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	12	19	11	8
	Female	102	91	97	84
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	4	5	8	9
	Others	0	0	0	0
OBC	Male	76	122	124	78
	Female	226	227	278	273
	Others	0	0	0	0
General	Male	5	13	13	7
	Female	29	18	26	24
	Others	0	0	0	0
Others	Male	10	21	24	15
	Female	52	59	53	46
	Others	0	0	0	0
Total		516	575	634	544

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Our college is affiliated to Sant Gadge Baba Amravati University and is bound to run the programmes designed by the university. The college runs the BA, B.Sc and B.voc programmes offering multidisciplinary opportunities to the students. The Smt. Sindhutai Jadhao Arts and Science Mahavidyalaya is affiliated to Sant Gadge Baba Amravati University. It offers the UG courses in Arts and Science faculties. As the college is affiliated it is abide by the University rules and regulations. The University has designed the syllabus of the programs taking into consideration of Multidisciplinary and interdisciplinary approach. In the current academic year of 2021-22 the university has not implemented
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	the NEP 2020 due to outbreak of COVID 19 Pandemic. The university and affiliated colleges are working over to implement the NEP-2020 as early as possible. The institution offers the curricula prescribed by the University which is flexible and innovative. Curricula offers projects in the areas of community engagement and service, environmental education, and value-based towards the attainment of a holistic and multidisciplinary education. The university has a started a compulsory paper in Enviornmental Science for the second year students of any UG program that unables the students to get acquainted with the problems of climate change and other environmental issues and encourage them for environmental conservation. The college also offers B.voc courses in the Agriculutre, Tourism Hospitality &, Medical Laboratory Technology, Accounting & Financial Services and Automobile which unables the insitute to offer multiple entry and multiple exit as per the respective Sector skills guidelines and University rules. The student can have six months certificate course, one year diploma or three years degree in B.Voc courses.
2. Academic bank of credits (ABC):	The university has started and designed the new syllabus for first year students implementing Academic bank of credits from the academic year 2022-23. We have ensured that all the students have Academic Bank ID from DigiLocker and the data is submitted to the university. The ABC is initiated from 2022-23 and will be monitored as per the instructions of the university. The college is keen to provide this fantastic opportunity of earning credits to rural students making them able to earn credits in respective academic domain as prescribed by the university.
3. Skill development:	The institute focuses on inculcating the Skill required for employability and entrepreneurship in the students. Various efforts are put forward by the faculties to enhance the skills in students. One of such initiative is the institute has formed Skill Development Committee comprising of faculties with expertise in their subjects along with respective industrial experts. Skill Development Committee organizes workshop and seminars and industrial visits and training program for the students. This enables the student to acquire the necessary skills to meet the current set of skills required by market and

	industry.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Our ancient education system focused on the holistic development of the individual and emphasised on values such as humility, truthfulness, discipline, self-reliance and respect for all creations. Teaching and learning followed the tenets of Vedas and Upanishads fulfilling duties towards self, family and society, thus encompassing all aspects of life. Education in India has a heritage of being pragmatic, achievable and complementary to daily life. The institute offers the curricula in bilingual mode to make sure that the student acquire the knowledge in their language which is more long lasting. Indian Arts and Indian cultural traditions are inculcated among the students through various cultural activities, events and youth festivals. Every year students participate in the university youth festival which enable the cultural committee of the college to inculcate Indian dance and other art forms in the students.
5. Focus on Outcome based education (OBE):	“Outcome-Based Education” (OBE) is the buzzword in Indian higher education today. It is being adopted at a fast pace in various colleges at the moment. OBE is considered as a giant leap forward to improve the quality of higher education, particularly technical education and help Indian graduates compete with their global counterparts. Now, how is OBE going to change education sector in India? Here are four things which you need to know about Outcome-based education (OBE) and why it is important for higher education in India. OBE is an educational approach and a learning philosophy, focusing and organizing the entire academic programs (curriculum) and instructional efforts around clearly defined ‘outcomes’ we want all students to demonstrate when they complete the program. It is a student-centered instruction model that focuses on measuring student performances through outcomes. Outcomes are usually expressed in terms of a mixture of knowledge, skills, abilities, attitudes and understanding that a student will attain as a result of his/her successful engagement in a particular set of higher education experience. The traditional system of education focuses on teachers inputs and presume that learning has occurred. OBE is focusing on “what the students are capable of doing”. There is clarity on what is to be achieved and that achievement (outcome) is pre-determined. OBE goes beyond usual

	‘structured tasks’. It demands the students to actively engaged in the learning process and demonstrate his/her skills through more challenging tasks and higher order of thinking. OBE provides a focus for assessment and help employers understand program benefits.
6. Distance education/online education:	For Distance Education the institute runs the teaching learning center of Yashvantrao Chavan Open University. This enables the institute to make sure the learning opportunity is made available to every age group and students who are unable to attend the college on regular basis. The teaching learning center for distance education has a pool of expert faculties for every subject offered in the respective programmes. The center makes sure that the deprived portion of the society is benefitted from its efforts and gets the opportunity to learn while working.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	The Electoral Literacy Club has been set up in the college, the principal is chairman of the club and the Dr. R.G Suralkar head department of political science is the coordinator of the club. The club ensures the registration of the new students in voter list in every year at commencement of academic year in collaboration with government office (Mehkar Tehsil) . The club also organizes the seminars and workshop for the new voters and encourage them to participate in the greatest festival of democracy thereby inculcating the democratic values in the students and making them aware about their responsibility towards shaping the future of our nation.
2. Whether students’ co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, the students coordinator and coordinating faculty are appointed by the college and the ELC of the college is functional. It organizes seminar, workshops and visits to the government offices to make sure that students get the encouragement and education regarding the Voter's responsibility. The club also addressed the necessity to participate in the elections as voters and encourages the students to cast their vote.

3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The ELC of the college conducts rally for Voter Awareness every year. ELC also helps the district election administration in voter registration of the unregistered students. The ELC organizes the workshops and seminars for the students and community to enhance the participation in the electoral process. The ELC also make arrangement for commuting the disabled persons and senior citizens to polling station safely making sure that this section avails the opportunity to cast their valuable vote.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The ELC of the college actively takes participation in voter awareness drives and carries various surveys to assist district election administration. The surveys also helps to identify various components which affect the electoral participation of the rural society and gives us the opportunity to find the solutions on the issues. The ELC along with NSS unit organizes the seminar in NSS camp at NSS adopted village.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The college has institutionalized the mechanism for enrolling the voter registration of the first time voters through ELC and department of Political science. Every year at the commencement of the Academic session during December and January .

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
516	575	634	544	518
File Description		Document		
Upload supporting document		View Document		
Institutional data in the prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 31	File Description	Document
	Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
11	13	14	15	7

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
25.64	15.4	27.72	24.70	17.32

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

- Adhering to university academic calendar, the institution prepares its Academic calendar. Planning of co-curricular and extracurricular activities is done for further supporting the curriculum.
- Master time-tables for all programs are prepared before the commencement of the new academic session and distribution of course is decided upon by the respective HODs.
- Academic Diary is maintained by faculties wherein subject-wise teaching plan is incorporated. It facilitates timely completion of the course. A systematised record of the topics covered in the classes is maintained on a regular basis therein. It also includes information about the committees the respective faculty is working on.
- Study material and class notes are prepared in order to be fully prepared for teaching. Faculty members are encouraged to adopt innovative pedagogical teaching methodology which includes internet, e-notes and LCD projectors apart from traditional chalk and talk method.
- The teaching is made effective with the use of ICT, presentation through projectors, videos, models, electronic instruments, specimens and well equipped laboratory facilities etc.
- Add-on-programmes like Seminars, workshops, certificate programmes and guest lectures by experts are organized to impart additional knowledge to the students and acquaint them with the syllabus more effectively. Students are also given exposure to experience-based learning through research projects, industrial training, field visits etc.
- Regular assessment is done by conducting tests and other methods like presentation by students, assignments, projects etc. Remedial lectures are arranged for academically weak students.
- Results are analysed to evaluate students' progress. The concerned teachers identify the areas that need further attention, necessary improvements are brought to ensure that the objectives of curriculum are achieved to the maximum extent.
- The syllabus is completed within the prescribed time and if there are constraints to complete the curriculum extra classes are conducted.
- Teachers prepare Question banks for the students and previous year question papers are also given to the students.
- Timely feedback is obtained from the students and staff and necessary changes are enforced by the HOD's and Principal. Fostering effective relationship HOD's and Principal interact with students to discuss their problems and necessary action is taken to resolve them.
- Head of Departments conducts meetings where discussions are held regarding the teaching plans, timely completion of the syllabus and conducting various activities in the departments. Accordingly, Principal takes review of all the aspects of teachings and extra-curricular activities and provides valuable guidance and instructions. Meetings of College Development Committee are organized where; the management takes review of all the activities taking place in the college. The management extends its support and provides necessary infrastructure which ensures successful completion of the program.

File Description	Document
Upload Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 7

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 15.07

1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
120	00	80	120	100

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

Gender Equality:

Environment and Sustainability: Since Environmental studies are very important; the university includes a compulsory paper on environment awareness for second year B.A., B.Sc. and B.Voc students. Complete understanding of the ecosystems, the changes in environment, natural resources, Conservation, Pollution,

Environment Protection, global warming, depletion of ozone layer and loss of biodiversity etc. are included in the syllabus to make the students fully aware about the environmental issues. Field survey of plant identification, horticulture, ecology study is done by Botany Department. Additionally, many other activities like Plantation, no vehicle day, Rain-water Harvesting are carried out by the institution that reflects environmental consideration.

Human Values: For inculcating Human Values, University has designed curricula of B.Sc and BA to justify the necessity of values like affiliation motive, companionship, effective communication, adverse effects of war and mutual hatred, empathy among rich and poor, human rights and social issues. The institution believes that instilling such universally acceptable moral ethics in student's mind will help them for a value based life. The institution nurtures Human values by celebrating Gandhi Jayanti, Marathi divas, Swami Vivekananda Jayanti, and World Yoga Day. The NSS unit also follows the practice of adopting a village with the noble thought of helping the villagers. Ethical human conduct, mutually satisfying human behavior and trustworthy interaction with the world, ensures the development of a positive perspective towards life, career and happiness. The institution being situated in tribal area gets huge influx of local students. Teachers provide support and personal counselling to such students and help them learn the academic basics along with teaching valuable life lessons.

Professional Ethics: Commerce faculty follows the Business ethics and Professional Values courses prescribed in University curriculum. This course prepares the students to face the professional world effectively. Teachers follow a professional code of ethics and ensure that students receive a fair, honest and uncompromising education.

File Description	Document
Upload Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 9.5

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 49

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description

Document

Upload supporting document

[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 24.78

2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
164	171	281	231	242

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
970	970	970	744	740

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 79.42

2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
79	86	100	75	73

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
120	120	120	80	80

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 46.91

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

Student is the central pivot of the college. Every activity carried out in college is student centric. Hence overall development of the students is the main concern of every college. Students are the pillars of the nation and hence much importance must be given to the student centric learning, which is fruitful for their well being as well as to the nation. Student centric method of teaching is the most approved pedagogy followed by all the faculties of the institution. The institution tries its level best for the students' academic development and promote their various skills. Lecture method is mostly adopted by the college. But now days modern technology in teaching has touched every aspect of teaching –learning. Now a days there is an immense change in technology like ICT in teaching –learning. Therefore the field of education is no exception. The students are encouraged to make effective use of You-tube, Whatsapp, Face book, Google classroom to enhance their current knowledge through the internet facility provided by the institution.. In the same way software like SOUL, N-List are made available for the utility of the students and staff as well.

The college has adopted participative learning methods in various kinds of project works. Modern techniques adopted in teaching helps to make learning more effective for the better understanding of the students and give them better learning experiences. The learning process helps the students to develop their communicative aspects and involvement in various academic activities, co-curricular activities, extracurricular activities, sports & cultural activities and so on. Students are motivated to participate in seminars, group discussions, debate, poster presentation, workshops etc. To promote sportive skills among the students, the department of physical education encourages students to participate in inter college competitions such as Kabaddi, Kho-Kho, volleyball, basket ball, cricket etc. N.S.S. department of our college carry out various programmes for the overall development of students and programmes useful for

the entire society, through which an ideal student is created.

Various Literary Associations and departmental activities are organized to enrich educational skills among the students which improve communication skills as well.

1.Participative Learning – Students prepare ‘Students Study Circle’ by which students can improve their creative and administrative skills, in which students are organized various kind of programs under the guidance of the respective teachers. Students actively participate in each program. The students of N.S.S. do visit to adopted village, to survey of poverty, illiteracy, census, financial status of the poor farmers etc. Advanced learners conduct the classes for the slow learners for explaining the particular concept of any Syllabus based subject. Group Discussions, Seminars are organized for developing Leadership qualities among the students. T Various Special Days like Independence Day, Republic Day, Maharashtra Day, Teachers’ Day, NSS Day, and Anniversaries of National Heroes are celebrated every year. Students follow themselves all kind of College rules and regulations. Alumni Cell, NSS, Cultural and Sports depts. conducted t Blood Donation Camps, Tree Plantation, AIDS Awareness Campaigns, Swachh Bharat Abhiyan, Students Rally etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 45.45

2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
27	27	26	26	26

File Description	Document
Upload supporting document	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 100

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
11	13	14	15	7

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

1) Class Assessment Test : Class assessment test is based on unit system. Unit test are conducted after completing unit. Question bank is provided by the faculty members for respective subject.

2) Remedial Classes : Remedial Coaching classes are taken. Doubts clearing sessions are taken in the classroom As well as after the lectures.

3) Unit Test Examination: Test examinations are conducted by every subject teacher of the every department, after completing the syllabus as well as at the end of the every semester /session. All Examinations guidelines of the S.G.B. Amravati University. Students are encouraged and guided how to solve question papers of the previous examinations .

4) Assignment and viva voce : Assignments are given to the students and organized the viva voce all the students of the college for every subject of the syllabus of the course, twice in a year at end of every semester examinations as per guidelines of the SGBAU Amravati.

5) Practical Examination : University Computer practical examinations are organized at the end of the every semester. All students of the B.com course are assessed by the University External Examiners as well College Internal Examiners. Before all whole year students are evaluated time to time at the time of Continuous practical at the College computer laboratory. They are given various Practical for practicing which are regularly checked by the computer teachers, and they are guided by the teachers if found any deficiency/s.

6) Slow learners and Advanced learners: Every Subject Teacher adopted the practice of finding the slow

and fast learners in their class and proper adequate coaching classes are conducted for both types of the students, by the teachers of the college. And encouraging the advance learners by reviewing their performance in examination and monitoring the improvement in learning of slow learners as per guidelines provided by the teachers.

7) Participative Events: Participative and Evaluating Events just like Group Discussions, Seminars Brain Storming Events are organized by the departments of the college as well Guest Lectures are organized and stimulated the students for asking the question during the lectures for satisfying their doubts.

8) College Examination cell handles the students grievance issues regarding university and college examination and assessment. The regular meetings of the members are scheduled and the grievance issues related to examinations and others are discussed. The cell also works to deal with Examination related grievances in order to bring reforms in term of efficient, time bound and transparent conduction of the examination. It invites examination related grievances from the students. The committee acts abiding by the rules, regulations and directives prescribed by the affiliating university. As far as the college internal examination and assessment system is concerned, the committee takes impartial initiatives for transparent justification on the grievances of the students. It calls meetings on examination related serious issues of the students, as and when required. The committee takes decision on the applications of the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The college is affiliated to Sant Gadge Baba Amravati University, Amravati and follows the curriculum prescribed by the University. POs, PSOs and COs for all programs offered by the college are stated and displayed in each department and on the college website which are inclusive and regularly updated. The PO's, PSO's and CO's are expressed in the form of knowledge, skills, and attitudes which define all the courses offered in the college. The faculty, students, parents and other stakeholders are intimated about the program outcomes, program specific outcomes, and course outcomes in the following ways: The details of PO's, PSO's and CO's of each program offered are stated in a lucid and specific terms and are uploaded on the College website, under the link of each departments. PO's, PSO's are displayed along with QR code for CO's has been displayed in the concerned departments for the teachers and the students. Details of the course outcomes and program outcomes enable the stakeholders to access the details of the courses easily and help students choose proper program and elective courses. Teachers enumerate and explain the course outcomes in the respective classes at the undergraduate level and post graduate levels. The teachers facilitate discussions and answer queries if any on the understanding of the Course outcomes. During introductory lectures at the start of the semester teachers provide information about the PO's, PSO's, CO's

and methods of evaluation as well as the performance expectations. The COs are not given by the affiliating university along with the syllabus the COs are framed by the faculty members of the respective departments. The importance of learning outcomes has been communicated to the teachers through IQAC. According to the expectations of the stakeholders, the teachers of the institute are actively involved in syllabus framing workshops, where they contribute in asserting POs, COs and PSOs in curriculum.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Pass percentage of Students during last five years

Response: 69.96

2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
39	176	163	88	44

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
165	176	164	118	106

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.64

File Description	Document
Upload database of all students on roll	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Smt. Sindhutai Jadhao Arts and Science Mahavidyalaya provides healthy atmosphere, infrastructure, resources, confidence for enhancement of the capacity and competencies of students and teachers in research and innovative activities. All innovative and extension activities are student centric. Various activities are conducted to nurture and nourish youth's minds. These activities help students to understand the various problems faced by the society. It enables them to find out solutions on them. In the Institute there are students associations like Science Study Circle, Social Science Study Circle, Language Study Circle, N.S.S. unit, Sports ground, through which students and faculty members are encouraged to undertake innovative activities which are helpful for creation and transfer of knowledge. Activities conducted by these associations are helpful to develop leadership qualities, various skills, planning, budgeting, marketing and organizing different activities. Our college is always committed to provide a good platform to our students in creating and transform of knowledge and realizing their sociocultural responsibilities through various activities.

- It is routine practice of the institution to allow admissible leave facilities to attend seminars, Conferences, workshops, training programmers etc.
- Various programs like essay writing, debate, seminar are organized to bring out the hidden potentials of students.
- Adequate provision is made for library to procure books and journals e-journals references. This is helpful for creation and transfer of knowledge.

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 3.45

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
25	20	26	23	13

File Description	Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.35

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
13	7	6	8	8

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Smt Sindhutai Jadhao Arts and Science Mahavidyalaya organizes extension activities in the neighborhood community that sensitizes students towards community issues, gender disparities, social inequity, etc., and inculcate social values and commitment to society. A brief description of some of the student societies follows:

National Service Scheme (NSS) is a Central Sector Scheme of Government of India, Ministry of Youth Affairs & Sports that aims to develop the personality of student volunteers through community services and to make them sensitive and responsible human beings who are aware of the socio-economic realities of India.

Women's Development Center (WDC) brings about awareness and sensitivity in the students and instill the desire to work for an equitable, safe, and just society for women through various activities such as poster making, photography competitions, debates, and panel discussions with eminent personalities.

File Description	Document
Upload Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The college has not received any recognition and awards for its extension activities from Government or Government Recognised bodies. But the institute is continuously working hard towards the extension activities for betterment of the neighbourhood community.

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 27

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	2	10	8	4

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 9

File Description	Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

The institute has well equipped infrastructure to meet the educational needs of the students and all stakeholders. The institute has total area of 8.2 acres with build area 1587.13 square meter. The institute has separate admin building where all the administrative process of the institute is carried out. The science faculty of the institute has well furnished laboratories of each department viz, Zoology, Botany, Microbiology, Chemistry, Physics and Computer science. From Arts faculty, the department of home economics has its separate laboratory. The laboratories of each subject meet all the demand of syllabus as prescribed by the university. The institute has the total 12 classrooms to accommodate students of various classes. The classrooms are spacious and has fantastic teaching learning environment. Each department of the institute has its separate computer with wifi connectivity. The library of the institute is well equipped with books & reference for all subjects and discipline along with journals, e-books, e-journals and N list and E- Shodhsindhu. The library completes all the requirement of the students for their study and learning material. The institute harbors well established computer lab with 40 computers with updated configuration. The institute has a projector which is used for seminars, and lectures with presentations.

File Description	Document
Upload Additional information	View Document

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 40.93

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
12.62	6.90	11.78	3.74	10.30

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

Smt. Sindhutai Jadhao Arts and Science Mahavidyalaya's library is automated with integrated library management software SOUL 2.0 (Software for University Libraries) of INFLIBNET. The various housekeeping activities of the library such as data entry, issue and return and renewal of books, member logins etc are done through the software. The reading and reference section is provided with five air conditioners. The Books are classified according to Dewey decimal classification. The books are being bar coded and the users are given unique barcode ID. Apart from the printed books the library is having access to e resources of n list which is a part of e shodhsindhu consortium of INFLIBNET, where the users are given awareness and made to access browse and download e books, e journals, databases etc. The new books are displayed for two weeks on the display stand. User orientation is provided at the beginning of the year regarding the various facilities services and resources available in the library. The library provides reprographic service and internet service.

File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

There are different digital technological facilities available in the college. There are 01- smart classrooms, 01- digitally equipped conference hall available in the college. A well equipped computer lab is also functioning in the college. The students of the college are access to the computer lab. The old college building and the library building are facilitated with the Wi-Fi connectivity. There is open access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed.

File Description	Document
Upload Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 16.65

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 31

File Description	Document
Upload supporting document	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 59.07

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
13.02	8.5	15.94	20.95	7.03

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 74.31

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
345	392	484	444	406

File Description

Document

Institutional data in the prescribed format

[View Document](#)

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 20.81

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
94	69	123	162	132

File Description	Document
Institutional data in the prescribed format	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 14.71

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
06	13	18	17	20

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
32	174	163	88	46

File Description	Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the

last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 60

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	2	1	1	1

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	2	2	2	2

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	0	0	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 6.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
6	00	8	9	8

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

AA). College organizes alumni association activities and meetings. In the organized meetings the alumnae will discuss their professional experiences with students, role of college in their growth and development; they wish to provide support to the college. SSJASMM-AA is also extending its supports by identifying students which are interested in higher education and helps them.

Meetings of this association are held once a year. The alumni have been working in their capacities in the interest of the college. It assists in arranging the NSS extension activities during annual NSS camp.

The previous batch students of arts and science through their friends are honoring the topper students. They motivate the students to shine in their career by sharing their experiences, exploring the job opportunities and recent trends in the industries and institutions. The coordinator of the alumni association have created a whats App group. They are sharing information about social work and job opportunities in India and Abroad.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

Vision, Mission, Goals and objectives of the college vision of the institute –

To enlighten students of rural areas and encourage them to contribute for overall development by promoting education.

Mission statement of institute –

“ Shikleli Aai Ghara-Dara pudhe Neyi” meaning : A Women instills the teaching that lasts a long life.

Goals and Objectives –

To provide education to rural students and improve their overall development.

To imbibe in them a sense of social responsibility and the true spirit of nationality.

To make students ‘Ideal’ in every sense of the term and provide the society an ideal citizen.

To make them ‘ Swayam Siddh’ by knowledge and skill so that they enable to earn their living.

To make them strong self respecting. self-supporting, confident and courageous to fight the atrocities that they have to face in their life.

The vision and mission that has been decided to run the administration of the college successfully. It has of course been decided taking into account the views of all the stockholders related to the colleges. Our college is located in a rural area. So of course the students seeking admission in the college are from rural areas. All the components of the college are committed to the holistic development of the students.

File Description	Document
Upload Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

The organizational structure of Shrimati Sindhutai Jadhao Arts and Science is properly established. As the college is affiliated to Sant Gadge Baba Amravati University, Amravati, the setup is in accordance with the guidelines laid by S. G. B. Amravati University, Amravati.

College follows directives, regulations, and Circulars issued by the Department of Higher Education, Government of Maharashtra and Sant Gadge Baba Amravati University, Amravati.

Substantive posts of teaching staff are filled on the recommendation of the Maharashtra Government and UGC regulations.

Many Academic committees like Admission and Examination committee assist the principal in successfully regulating the academic system.

The sexual Harassment Redressal cell and the Grievance Redressal cell are always on the lookout for ways to keep the college-campus complaint-free.

Departments conduct parents-teacher meetings on a regular basic, serving as a link between parents and teachers.

File Description	Document
Upload Additional information	View Document

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

The organization has a systematic and effective performance appraisal system. This system is designed for the personal, professional skills and advancement of an employee as well as participation in various academic/administrative tasks. It leads to the overall development of the college. A Performance appraisal system has been implemented for both teaching and non-teaching staff. Teachers teaching, academic work, their research, administration work as well as their contribution to the development of teaching resources are taken into consideration on that basis. The academic participation of the teacher is evaluated. The purpose is not only to evaluate the performance of the faculty and staff but also to identify potential aspects for improvement. This purpose is helpful for the future progress of the employees.

The performance of each faculty member is assessed according to the annual self-assessment for the performance based appraisal system. Promotion of professors is also based on API score.

UGC career advancement scheme is based on PBAS Proforma. The college carries out various activities besides, academic. For this additional responsibilities are assigned to the professors. Professors are given prior idea regarding their promotion. PBAS Proforma is also checked.

File Description	Document
Upload Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 13.79

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
7	3	3	4	3

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
17	17	17	17	17

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The office and Account Department has been partially computerized. College accounts are checked regularly. The Receipt, Payment, Ledger Book, Cash Book etc. are maintained by the head clerk in the Talley Software. After consultation with the principal, he submits draft of account statement in soft copy to the auditor, appointed by the management & gives necessary inputs to settle it in proper manners.

Every year institution maintains finance and account systematically. Principal of the college takes the review of the audit at the end of the financial year. Internal audit is done by the C.A. appointed by the management. After the end of each financial year, the financial statement is being submitted to the external auditor along with all vouchers & bills. After examining the prepared audit report, the College Development Committee approves the audit report.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Quality enhancement in education is the intention of IQAC. Due to the advancement of technology ICT tools are utilized in teaching, developing suitable infrastructure, and offering suggestions for the new self-finance courses. IQAC is an effective and efficient internal coordinating and monitoring mechanism. It is also one of the policy making and implementing cell in our college. The IQAC plays a very significant role in maintaining and strengthening the quality of the institution and suggests quality enhancement measures to be adopted. The IQAC meets every quarterly to plan, direct, implement and evaluate the teaching, research, and publication activities in the college. The sub-committees dealing with various activities and departments implement the IQAC guidelines and report the feedback. The IQAC strives to spread quality

culture through quality enhancement initiatives and best practices. Significant improvements in quality have been made by institutionalizing the following IQAC initiatives: Strategic planning of key areas and assigning responsibilities –

1. Academic results
2. Adhoc certificate courses
3. Use of ICT in teaching and learning

Monitoring and mentoring of academic and administrative activities. Academic inspections are carried out periodically to assess the quality of academics. The inspections involve:

1. Mechanisms to identify and reform academic practices
2. Review of departmental facilities
3. Self-development of faculty members

File Description	Document
Upload Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)/ membership of international networks
3. Participation in NIRF
4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Commemorating days, events and festivals of national importance honors the great heritage of India. Recognising the momentous contributions of historical figures to freedom and justice, likewise, inspires the youth. SSJASM observes several nationally and internationally significant occasions to educate our students on the history, traditions and practices of India in engaging and participatory ways.

- SSJASM has established Women Development Cell as per the guidelines of affiliating university, WDC with NSS organizes workshops, guest lectures and seminars related to Gender Sensitization and Gender Equity.
- SSJASM celebrates India's Independence Day with much fanfare, usually on a prior working day. Students, teachers and administrative staff join in the celebrations, which commence with the singing of the National Anthem, and include cultural performances carefully curated by the Cultural Committee. The Republic Day is marked in college with various programmes organized by SSJASM. As a tribute to the father of our nation, on 2nd October, the birth anniversary of Mahatma Gandhi, programmes by the Green Society, NSS, etc., familiarize students with the life and philosophy of Gandhiji. Since its launch on 2nd October 2014, as part of the Swachh Bharat Abhiyan which seeks to accomplish one of the cherished principles of Gandhiji, SSJASM undertakes several measures to enlighten students about the importance of hygiene and sanitation on an individual, local, regional and national level.
- Dr. Sarvepalli Radhakrishnan's birth anniversary on 5th Sept, observed nationally as Teacher's Day, is celebrated at both the department and college level. Numerous programmes organized by our students on the occasion remember and pay homage to the valuable contributions of the teaching community. Sardar Vallabhai Patel's birthday on 31st October is commemorated as National Unity Day. SSJASM, organizes different motivational events on Swami Vivekananda's life and teachings on 12th January, his birthday, observed as National Youth Day & Rajmata Jijau Jayanti is also celebrated to inculcate the teachings and ethics of such revolutionary personalities.
- In December 2014, the United Nations General Assembly Resolution adopted 21st June as International Yoga Day. Since 2015, SSJASM celebrates this day, acknowledging the transnational role of Yoga, an ancient Indian knowledge system, in promoting physico-mental health. International Girl Child's Day is celebrated on 11th October by WDC and NSS through various events sensitizing students to the challenges faced by a girl child in our society. The WDC also commemorates International Women's Day on 8th March with street plays, student seminars and discussions to honour the historical and contemporary struggles of women for empowerment.
- On 25th January, National Voter's Day, Electoral Literacy Club, NSS & Political Science Department strives to spread awareness about the importance of elections and the role of citizens as

voters. SSJASM celebrateds 1st May as Maharashtra Din & our Marathi Department observes Marathi Rajbhasha Din on 1st May to commemorate the establishment of State of Maharashtra.

File Description	Document
Upload Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy, and set communal harmony. Institute has conducted lectures in the villages for increasing their environmental and ethical awareness. Institute has

also tested the quality of drinking water available in these villages. The extension activities are targeted towards enabling a holistic environment for student development. University has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation.

The College celebrates cultural and regional festivals like Youth Festival, Constitution Day, etc. to teach tolerance and harmony to the students. The Gender Equality Policy focuses on equal access, opportunities, and rights for women and men. Policy for the Differently abled ensures that every single member of the department is aware of the care to be shown to the differently abled people (Divyanjans). By providing a barrier-free environment, needed facilities, and human and technological assistance, the department takes continuous efforts to make the differently-abled feel included in every part of the activity of the college. The department has revised the curriculum with the inclusion of topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection and ethics. SSJASM celebrates India's Independence Day with much fanfare, usually on a prior working day. Students, teachers and administrative staff join in the celebrations, which commence with the singing of the National Anthem, and include cultural performances carefully curated by the Cultural Committee. The Republic Day is marked in college with various programmes organized by SSJASM. As a tribute to the father of our nation, on 2nd October, the birth anniversary of Mahatma Gandhi, programmes by the Green Society, NSS, etc., familiarize students with the life and philosophy of Gandhiji. Since its launch on 2nd October 2014, as part of the Swachh Bharat Abhiyan which seeks to accomplish one of the cherished principles of Gandhiji, SSJASM undertakes several measures to enlighten students about the importance of hygiene and sanitation on an individual, local, regional and national level.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. Title of the Practice: MENTORING SYSTEM FOR STUDENTS

2. Objectives of the Practice:

To minimize dropouts, improve performance and reduce stress of the students through personal counseling.

3. The Context

Students undergo various problems of stress- personal, academic, physical, mental. Students are new to professional college life. It creates a lot of stress, especially to hostel students who are away from family for the first time. Students from educationally weak background feel complex and hesitations in class and unable to perform well due to inhibitions. Statistics reveal increasing number of suicides and dropouts.

Considering the student-teacher ratio in classrooms, it is difficult at times to give personal attention to students in class. One solution therefore is a 'Mentor' who can form the bond with students in the true sense. Mentoring is required for students to achieve emotional stability and to promote clarity in thinking and decision making for overall progress.

4. The Practice

Each teacher is assigned around 20-25 students for the complete duration of their study.

- They meet at least once a month to discuss, clarify and share various problems which may be personal or academic, etc.
- The mentors encourage the students to participate in co-curricular and extracurricular activities and sports.
- Their academic performance and other activities are all recorded.
- The mentors also keep in touch with the parents on their attendance, test performance, fee payment, examinations etc on weekly basis
- The mentors also counsel the students in need of emotional problems.
- When the students have any problem in any department either with the staff or with work completion the mentors speak with the respective staff and sorts out the problem.
- Mentors take special care of weak students, who are given advice on how to study, prepare a time table for study and clarify the doubts and also given notes to study.
- Chief Mentor of department takes the progress of counseling of students by mentors.
- Students problems are discussed with the departmental heads, other faculties and necessary action is taken to solve it.

5. Evidence of Success

Evidence of success of the practice includes university ranks, better results in the examinations, improved attendance, less drop outs, increased participation in co-curricular and extracurricular activities, better discipline on campus and respectful relationship between teachers and students. The students are more relaxed and have a healthy relationship with the staffs.

6. Problems Encountered and Resources Required

This practice requires committed teaching staff that has the time to help students beyond teaching hours. There are no limitations or constraints faced during implementing the program.

1. Title of Best Practice - TEACHING – LEARNING PROCESS

2. Goal

- To ensure the completion of syllabus according to the academic calendar of College
- To encourage teachers to adapt to advance pedagogical methods including ICT adoption in class room teaching
- To improve pass percentage, average marks in each semester and enhance the number of ranks bagged by the college at the university level examinations
- To increase the placement of college as quality of students would be improved

3. The context

Different teachers use different methods to teach in class. They teach at different paces. It was observed that syllabus coverage remains a challenge when there is need of uniformity. The teachers find it difficult to keep pace with the techno – savvy student learners. There was a need of uniformity and standard setting so that everyone is able to meet the objective of best teaching practices. It has become essential for teachers to adapt to the latest pedagogic styles and include ICT in class room teaching. The mismatch between the student learner and the teacher in the use and comfort of handling variety of tools available for teaching – learning needs bridged.

4. The practice

- Academic calendar is planned by affiliating university; its implementation is done with the respective department under the instructions of Principal.
- Academic calendar is uploaded on the website for information to students, teachers and others.
- On the basis of that, every faculty prepares the academic planner in the form of course file which is audited by the department head.
- The heads of different departments monitor the pace of coverage of the syllabus
- Timely Feedback is obtained from students regarding the content delivery by different teachers.
- Assignments, tests and evaluation are conducted at scheduled dates to improve performance in the semester – end examinations.
- Timeline of Assignments, syllabus coverage is monitored by Dean Academics at regular intervals
- All the class rooms are ICT ready and all the departments adapted their class room teaching with the help

of ICT.

5. Evidence of Success

All teachers have adopted modern pedagogic styles and ICT in their classes.

- Appropriately paced and timely completion of syllabus
- Increased attendance in the classes
- Improvement in subject understanding among students

6. Problems encountered and Resources required.

This practice requires a monitoring system which can show the progress and gaps at each point of time. The institute ERP is serving the purpose but it needs up gradations as the time changes.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The College has provided tremendous thrust and priority to its Program of Diversity Inclusion and Integration – an area distinctive to the Vision of the College. The Vision of the College is to educate, enable and empower young women, including village girls & women students from different parts that form a significant section of the student community in the College. To acclimatize the students and bridge the knowledge and language gap, communication classes are organized by the College for Students. The College emphasizes the need to mainstream the marginalized and weaker sections of students to ensure justice and equity in society. The Mission is to steer the education it offers not only towards the pragmatic goal of employability, but also to build a life of the mind and sensitize and orient its students to the service of the community, in the quest for a better life for society and the world that we inhabit.

The College is 100% barrier free and has ‘Under One Roof’ Enabling Unit and Equal Opportunity Cell. The College follows a proactive financial aid policy and organizes courses in the teaching-learning of English Language and ICT skills for Economically Weaker Sections, skill training courses, computer literacy and mobility training program for Persons with Disability. Pursuing its vision of Diversity Inclusion and Integration in the last five years, the College provided financial assistance to several students

with partial fee waivers including tuition fee waivers and also full fee waivers. This assistance was in addition to the support received by reserved category students from state and other agencies. The College also facilitated students in need, to obtain financial aid from other agencies, trusts and NGOs.

Under its Diversity Inclusion and Integration Program, the College during Covid-19 pandemic in 2020, provided a vital support structure to conduct Online Teaching-Learning for students. This made navigation possible during Covid-19 pandemic.

The College Administration took a special initiative to deposit scholarship cheques in student bank accounts for students to facilitate them to have access to financial resources during lockdown due to Covid-19. The NSS Unit of the College organized several workshops for the students. These included a computer usage workshop, a workshop on career and job opportunities and mobility orientation program. The NSS Unit of the College organized an Electoral Verification Program for the students. Under its Diversity Inclusion and Integration Program, the College is committed to supporting extraordinary individual initiatives to enable young, enthusiastic students to realize their dreams and aspirations.

Social Responsibility:

- The college has policy to contribute in social cause when it is required the most. The college contributed in the pandemic by opening the government recognized 'Smt. Sindhutai Jadhao COVID Care Center' in the Hostel Facility present in campus during the pandemic. Many needy patients were treated in the 'Smt. Sindhutai Jadhao COVID Care Center'. The college also provided the support staff in Covid care center for helping medical fraternity working in the center and patients relatives. The college also contributed in arranging food for the patients relatives who were facing problems because of the Lockdown.
- The institute also participated in the University's Student Development Cell initiative 'Snehanubandh' Psychological Counseling Cell for recovered COVID patients. One of the faculty members received training for counseling and became certified psychological counselor. This activity contributed to understand the problems faced by the patients after recovery. The post covid problems such as isolation by the Society, difficulty in getting grocery and medical prescriptions because of Lockdown, and psychological problems like lack confidence, fear. Psychological counseling helped the recovered patients to deal with such problems.

The college also organized the Vaccination Camp for the students: Special vaccination camp for the student was organized by the college to facilitate the students from rural area, making sure that they won't be excluded from the immunization drive. The students were encouraged to get vaccinated and spread awareness in the community regarding the rumors about the vaccine and vaccination.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

- Apart from offering Undergraduate Programs in Arts and Science, the College has also introduced five B.Voc courses in the year 2019-20.
- A variety of Add-on Courses are offered to students to give them an edge in today's job market.
- To preserve and nurture the bond with its alumni, the college maintains an active Alumnae Association.
- The College has Energy and Environment Policies to protect and conserve ecological systems and resources within the campus.
- The College implements E-governance in all functioning of the institution in order to provide simpler and efficient system of governance which promotes transparency and accountability within the institution.
- The institution believes in inclusion of people with disabilities by promoting the rights and dignity of each individual.

Concluding Remarks :

- The College has introduced five B.Voc courses in Agriculture, Medical Laboratory Technology, Tourism and Hospitality, Accounting and Financial Services and Automobile in 2019-20 and is running successfully. The students are receiving industry relevant skill-based education with the objective to meet the rising demand in the healthcare and retail sector job market.
- Many Industry-Academia collaborations are established wherein students get the opportunity to keep themselves abreast of the latest trends in the various sectors viz, Agriculture, Automobile, financial services, Mushroom cultivation etc through Certificate Courses.
- The college is proud of many of its alumnae who have made a mark for themselves in various spheres of academics, media, journalism, politics, public services, business entrepreneurship, corporate and film industry.
- The college strives to fulfill its vision of imparting transformative education for the empowerment of young women and promotion of a more just and humane society.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	Number of Add on /Certificate/Value added programs offered during the last five years Answer before DVV Verification : 8 Answer After DVV Verification :7																				
1.2.2	Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years 1.2.2.1. Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>100</td><td>00</td><td>80</td><td>120</td><td>100</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>120</td><td>00</td><td>80</td><td>120</td><td>100</td></tr></table> Remark : Edited as per the request of HEI. The proofs are provided by the HEI	2021-22	2020-21	2019-20	2018-19	2017-18	100	00	80	120	100	2021-22	2020-21	2019-20	2018-19	2017-18	120	00	80	120	100
2021-22	2020-21	2019-20	2018-19	2017-18																	
100	00	80	120	100																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
120	00	80	120	100																	
1.3.2	Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year) 1.3.2.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 50 Answer after DVV Verification: 49																				
2.1.1	Enrolment percentage 2.1.1.1. Number of students admitted year wise during last five years Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>516</td><td>575</td><td>634</td><td>544</td><td>518</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>164</td><td>171</td><td>281</td><td>231</td><td>242</td></tr></table> 2.1.1.2. Number of sanctioned seats year wise during last five years Answer before DVV Verification:	2021-22	2020-21	2019-20	2018-19	2017-18	516	575	634	544	518	2021-22	2020-21	2019-20	2018-19	2017-18	164	171	281	231	242
2021-22	2020-21	2019-20	2018-19	2017-18																	
516	575	634	544	518																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
164	171	281	231	242																	

2021-22	2020-21	2019-20	2018-19	2017-18
970	970	970	744	740

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
970	970	970	744	740

Remark : as per the document

2.1.2

Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

2.1.2.1. Number of actual students admitted from the reserved categories year - wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
482	485	485	372	373

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
79	86	100	75	73

2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
485	485	485	372	373

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
120	120	120	80	80

Remark : as per the documents

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

2.4.1.1. Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
---------	---------	---------	---------	---------

30	30	29	29	29
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
27	27	26	26	26

Remark : as per the documents

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
14	16	14	14	14

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
11	13	14	15	7

Remark : As per document attached

2.6.2

Pass percentage of Students during last five years

2.6.2.1. Number of final year students who passed the university examination year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
32	174	163	88	46

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
39	176	163	88	44

2.6.2.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
165	176	164	118	106

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
165	176	164	118	106

Remark : as per the documents

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
14	7	6	8	8

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
13	7	6	8	8

Remark : Only one publication is not published with ISBN during the 2021-22

4.1.2

Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

4.1.2.1. Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
25	15	27	24	17

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
12.62	6.90	11.78	3.74	10.30

Remark : as per the documents

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

4.3.2.1. Number of computers available for students usage during the latest completed academic year:

	Answer before DVV Verification : 41 Answer after DVV Verification: 31 Remark : as per the documents																				
4.4.1	Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs) 4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs) Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>25</td><td>15</td><td>27</td><td>24</td><td>17</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>13.02</td><td>8.5</td><td>15.94</td><td>20.95</td><td>7.03</td></tr></table> Remark : as per the documents	2021-22	2020-21	2019-20	2018-19	2017-18	25	15	27	24	17	2021-22	2020-21	2019-20	2018-19	2017-18	13.02	8.5	15.94	20.95	7.03
2021-22	2020-21	2019-20	2018-19	2017-18																	
25	15	27	24	17																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
13.02	8.5	15.94	20.95	7.03																	
5.1.4	The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases 1. Implementation of guidelines of statutory/regulatory bodies 2. Organisation wide awareness and undertakings on policies with zero tolerance 3. Mechanisms for submission of online/offline students’ grievances 4. Timely redressal of the grievances through appropriate committees Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. Any 2 of the above Remark : as per the documents																				
5.3.1	Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years 5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>00</td><td>00</td><td>3</td><td>1</td><td>00</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	00	00	3	1	00										
2021-22	2020-21	2019-20	2018-19	2017-18																	
00	00	3	1	00																	

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	0	0	00

Remark : as per the documents

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
51	00	67	76	69

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
6	00	8	9	8

Remark : AS PER THE DOCUMENTS

6.2.2

Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

Remark : HEI claims it uses e-governance facility provided by the affiliating university

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
8	9	2	4	4

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
7	3	3	4	3

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	2	00	00

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
17	17	17	17	17

Remark : as per the documents

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: C. Any 2 of the above

2.Extended Profile Deviations

Annexure 1 Form B-1 (Continued)

ID	Extended Questions																				
1.1	Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 14 Answer after DVV Verification : 31																				
1.2	Number of teaching staff / full time teachers year wise during the last five years Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>14</td><td>16</td><td>14</td><td>14</td><td>14</td></tr></table> Answer After DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>11</td><td>13</td><td>14</td><td>15</td><td>7</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	14	16	14	14	14	2021-22	2020-21	2019-20	2018-19	2017-18	11	13	14	15	7
2021-22	2020-21	2019-20	2018-19	2017-18																	
14	16	14	14	14																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
11	13	14	15	7																	
2.1	Expenditure excluding salary component year wise during the last five years (INR in lakhs)																				

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
25	15	27	24	17

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
25.64	15.4	27.72	24.70	17.32